



Western Riverside Council of Governments Administration & Finance Committee

AGENDA

Wednesday, December 8, 2021
12:00 PM

Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501

WRCOG'S OFFICE IS CURRENTLY CLOSED TO THE PUBLIC DUE TO COVID-19

[Join Zoom Meeting](#)

Meeting ID: 857 9345 9037

Password: 120821

Dial in: (669) 900 9128 U.S.

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill 361 (Government Code Section 54953) (AB 361). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to snelson@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Suzy Nelson 72 hours prior to the meeting at (951) 405-6703 or snelson@wrcog.us. Later requests accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Karen Spiegel, Chair)
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENTS

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Summary Minutes from the November 10, 2021, Administration & Finance Committee Meeting

Requested Action(s): 1. Approve the Summary Minutes from the November 10, 2021, Administration & Finance Committee meeting.

B. Finance Department Activities Update

Requested Action(s): 1. Receive and file.

C. Approval of Administration & Finance Committee 2022 Meeting Schedule

Requested Action(s): 1. Approve the Schedule of Administration & Finance Committee meetings for 2022.

D. Riverside County Pollution Prevention Initiative Agreement

Requested Action(s): 1. Authorize the Executive Director to execute the Professional Services Agreement with the Riverside County Flood Control and Water Conservation District.

E. Third Amendment to the Professional Services Agreement with Frontier Energy for Regional Energy Network Development

Requested Action(s): 1. Approve the Third Amendment to the Professional Services Agreement between WRCOG and Frontier Energy, Inc., for continued support to WRCOG in its Regional Energy Network development and general staff support activities to increase the total not-to-exceed amount from \$151,347 to \$196,347, and to extend the term of the Agreement through June 30, 2022.

F. Update on WRCOG Classification, Compensation, and Benefit Study

Requested Action(s): 1. Receive and file.

6. REPORTS / DISCUSSION

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

A. WRCOG Broadband Assessment

Requested Action(s): 1. Receive and file.

B. Western Riverside County Focused Community Transportation Needs Assessment

Requested Action(s): 1. Receive and file.

C. Appointment of one WRCOG Representative to a SCAG Policy Committee

Requested Action(s): 1. Recommend that the Executive Committee appoint one representative to a SCAG Policy Committee for a term commencing February 7, 2022, through December 31, 2022.

7. REPORT FROM THE EXECUTIVE COMMITTEE CHAIR

Karen Spiegel, County of Riverside - District 2

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson

9. ITEMS FOR FUTURE AGENDAS ~ Members

Members are invited to suggest additional items to be brought forward for discussion at future Executive Committee meetings.

10. GENERAL ANNOUNCEMENTS ~ Members

Members are invited to announce items / activities which may be of general interest to the Executive Committee.

11. CLOSED SESSION

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director

- CONFERENCE WITH LABOR NEGOTIATORS pursuant to Section 54957.6
Agency designated representatives: Chair and General Counsel
Unrepresented employee: Executive Director

12. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for January 12, 2022, at 12:00 p.m., virtually on the Zoom platform.

13. ADJOURNMENT

Administration & Finance Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Administration & Finance Committee was called to order by Chair Karen Spiegel at 12:00 p.m., on November 10, 2021, in WRCOG's office, Citrus Conference Room.

2. PLEDGE OF ALLEGIANCE

Janis Leonard, WRCOG Administrative Services Manager, led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz
- City of Wildomar - Ben Benoit
- County of Riverside, District 2 - Karen Spiegel (Chair)
- County of Riverside, District 3 - Chuck Washington
- Western Municipal Water District (WMWD) - Brenda Dennstedt

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Lake Elsinore / Jurupa Valley) 8 yes; 0 no; 0 abstention. Items 5.A through 5.E were approved.

A. Summary Minutes from the October 13, 2021, Administration & Finance Committee Meeting

Action:

1. Approved the Summary Minutes from the October 13, 2021, Administration & Finance Committee meeting.

B. Amendment to MOU with the Riverside County Superintendent of Schools

Action:

1. Recommended that the Executive Committee approve an amendment to the MOU with the Riverside County Superintendent of Schools for the Superintendent to continue serving as an ex-officio member of the Executive Committee.

C. Western Riverside Energy Partnership Program Activities Update

Action:

1. Authorized the Executive Director to execute the Partnership contract with Southern California Gas Company to jointly deliver the 2021 Energy Partnership Program, including the continuation of the Western Riverside Energy Partnership.

D. PACE Programs Activities Update - Assessment District Administration Services

Action:

1. Recommended that the Executive Committee authorize the Executive Director to approve a Professional Services Agreement between WRCOG and David Taussig and Associates, Inc., doing business as dta.

E. Finance Department Activities Update

Action:

1. Received and filed.

6. REPORTS / DISCUSSION

A. Riverside County Regional Broadband Efforts

Casey Dailey, WRCOG Director of Energy & Environmental Programs, reported that broadband has been an active topic of conversation for the last several months, with a lot of activity surrounding funding at both the state and federal levels. WRCOG has been working on a Smart Streetlight Feasibility Study over the last year that includes a broadband assessment. Initial findings of this Study will be presented to the Administration & Finance Committee at its December meeting.

Tom Mullen, Chief Data Officer, Riverside County Information Technology, reported that the County has been actively engaged in encouraging, promoting, adopting, and enabling broadband services in collaboration with WRCOG and the Coachella Valley Association of Governments (CVAG) over the last 5+ years. The County is now also working with the Southern California Association of Governments, as well as the San Diego Association of Governments to encourage the pursuit of funding opportunities and bring more infrastructure to close the digital divide to the communities.

Most of the State's funding that is allocated for broadband implementation is administered by the California Public Utilities Commission (CPUC), which includes a lengthy and complex process to apply for and receive funding. The County could seek funding for either broadband infrastructure programs in conjunction with Internet Service Providers (ISPs), such as Charter, AT&T, and Frontier, or for the Middle Mile Network Project, being managed by the California Department of Technology, in conjunction with Scenic, a non-profit broadband provider.

The Middle Mile Network Project connects cities and communities throughout the state; the ISPs are generally the entities who connect to the Project, not the residents. ISPs routinely work together on the wholesale side to buy and lease access to each other's infrastructure to deliver service to homes and businesses.

In 2016, the County, WRCOG, and CVAG signed resolutions of support for a program called RIVCO Connect. A Request for Proposal was released and there were eight responses. Unfortunately, none of the proposals were inline with the services being sought.

Local governments are encouraged to evaluate adoption programs to subsidize monthly broadband service for low-income residents and requested the CPUC to fund this type of program. Additionally, local governments are encouraged to advocate the CPUC to streamline its application and review procedure.

Action:

1. Received and filed.

7. REPORT FROM THE COMMITTEE CHAIR

Chair Spiegel reported that the in-person Strategic Planning Session is scheduled for December 3, 2021. Ms. Kendall Flint will serve as the moderator.

7. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson reported that for anyone unable to attend the Strategic Planning Session, you are still requested to complete the survey, and are strongly encouraged to participate in the 1-on-1 interviews Ms. Flint will be conducting.

8. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

9. GENERAL ANNOUNCEMENTS

There were no general announcements.

10. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

There were no reportable actions.

11. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for Wednesday, December 8, 2021, at 12:00 p.m., on the Zoom platform.

11. ADJOURNMENT

The meeting of the Administration & Finance Committee adjourned at 1:15 p.m.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Finance Department Activities Update
Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740
Date: December 8, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on the Agency Audit for Fiscal Year 2020/2021 and financials through October 2021.

Background:

Fiscal Year 2020/2021 Agency Audit

WRCOG's annual Agency audit is currently in progress. Staff anticipate the audit to be completed and the CAFR issued in December 2021. Staff will begin to make presentations to the various WRCOG committees in January 2022. WRCOG has received the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the past seven years and will be applying for the award once the audit has been completed.

Additionally, WRCOG will be releasing a Request for Proposal for financial audit services. WRCOG has utilized the services of the audit firm Rogers, Anderson, Malody, and Scott, LLC, for the past five years to conduct its financial audit.

Financial Report Summary Through October 2021

The Agency's Financial Report summary through October 2021, a monthly overview of WRCOG's financial statements in the form of combined Agency revenues and costs, is provided as Attachment 1. These are preliminary numbers and have not yet been finalized for the fiscal year.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

Attachment 1 - October 2021 Financials



Western Riverside Council of Governments

Budget to Actuals

For Month Ending October 31, 2021

	Approved Budget 6/30/2022	Actual Thru 10/31/2021	Remaining Budget 6/30/2022
Total Agency Budget			
Revenues			
Member Dues	286,640	294,410	(7,770)
Overhead Transfer In	2,000,000	492,582	1,507,418
TUMF Commercial	4,800,000	251,747	4,548,253
TUMF Retail	4,800,000	1,097,763	3,702,237
TUMF Industrial	7,680,000	5,311,783	2,368,217
TUMF Single Family	19,200,000	12,917,217	6,282,783
TUMF Multi Family	9,600,000	744,038	8,855,962
TUMF Commerical - Admin Fee	200,000	10,489	189,511
TUMF Retail - Admin Fee	200,000	45,740	154,260
TUMF Industrial - Admin Fee	320,000	221,324	98,676
TUMF Single Family - Admin Fee	800,000	538,217	261,783
TUMF Multi-Family - Admin	400,000	31,002	368,998
Grant Revenue	1,663,000	554,333	1,108,667
RIVTAM	50,000	20,000	30,000
General Assembly Revenue	300,000	12,500	287,500
HERO Admin Revenue	2,250,000	637,500	1,612,500
Clean Cities Revenue	240,000	151,000	89,000
Solid Waste Revenue	112,970	125,202	(12,232)
Used Oil Grants	168,023	168,023	-
Regional Streetlights Revenue	211,725	105,863	105,863
Total Revenues	\$ 57,669,021	\$ 23,730,733	\$ 33,938,288
Expenses			
Salaries & Wages - Fulltime	2,745,899	823,770	1,922,129
Fringe Benefits	1,319,884	307,019	1,012,865
Overhead Allocation	1,682,458	560,819	1,121,639
General Legal Services	968,100	808,387	159,713
Bank Fees	33,885	11,959	21,926
Commissioners Per Diem	57,500	20,200	37,300
Parking Cost	20,000	7,030	12,970
Office Lease	350,000	107,362	242,638
Fuel Expense	1,500	53	1,447
General Assembly Expense	300,000	3,308	296,692
Parking Validations	15,450	2,399	13,051
Staff Recognition	1,000	1,052	(52)
Coffee and Supplies	3,000	1,173	1,827
Event Support	95,737	20,315	75,422
Meeting Support Services	5,250	32	5,218
Program/Office Supplies	13,700	10,464	3,236
Misc. Office Equipment	1,000	2,033	(1,033)
Computer Equipment/Supplies	2,000	3,154	(1,154)
Computer Software	102,000	4,249	97,751
Rent/Lease Equipment	15,000	3,749	11,251
Membership Dues	31,750	2,192	29,558
Subscriptions/Publications	4,250	1,096	3,154
Postage	5,350	1,700	3,650
Other Household Expenses	3,250	328	2,922
Storage	5,000	2,096	2,904
Recording Fee	10,000	9,689	311
Computer Hardware	16,500	551	15,949
Communications - Regular Phone	16,000	5,629	10,371



Western Riverside Council of Governments

Budget to Actuals

For Month Ending October 31, 2021

	Approved Budget 6/30/2022	Actual Thru 10/31/2021	Remaining Budget 6/30/2022
Total Agency Budget			
Communications - Cellular Phones	13,500	3,056	10,444
Communications - Computer Services	53,000	10,682	42,318
Insurance - Errors & Omissions	15,000	9,335	5,665
Insurance - Gen/Busi Liab/Auto	99,500	67,420	32,080
TUMF Project Reimbursement	46,080,000	3,232,491	42,847,509
Seminars/Conferences	9,650	1,064	8,586
Travel - Mileage Reimbursement	9,500	940	8,560
Travel - Airfare	4,250	350	3,900
Meals	7,400	852	6,548
Other Incidentals	5,000	43	4,957
Training	7,500	2,940	4,560
Consulting Labor	2,924,616	729,194	2,195,422
Total Expenses	\$ 57,513,228	\$ 6,921,930	\$ 50,733,052



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Approval of Administration & Finance Committee 2022 Meeting Schedule
Contact: Chris Gray, Deputy Executive Director, cgray@wrcog.us, (951) 405-6710
Date: December 8, 2021

Requested Action(s):

1. Approve the Schedule of Administration & Finance Committee meetings for 2022.

Purpose:

The purpose of this item is to provide and obtain approval of a meeting schedule for 2022.

Background:

Below are the proposed 2022 meeting dates for the Administration & Finance Committees (A&F). All A&F meeting dates are proposed for the 2nd Wednesday of the month, monthly, at 12:00 p.m.

Day and Time	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2nd Wed. @ 12:00 p.m.	12	9	9	13	11	8	13	DARK	14	12	9	14

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Riverside County Pollution Prevention Initiative Agreement
Contact: Mei Wu, Staff Analyst, mwu@wrcog.us, (951) 405-6734
Date: December 8, 2021

Requested Action(s):

1. Authorize the Executive Director to execute the Professional Services Agreement with the Riverside County Flood Control and Water Conservation District.

Purpose:

The purpose of this item is to provide an update on the Pollution Prevention Initiative (PPI) and to request approval to receive revenues to fund the initiative through the year 2024.

Background:

In March 2021, WRCOG and the Riverside County Flood Control and Water Conservation District (Flood Control) entered into an agreement establishing the Pollution Prevention Initiative. The region-wide initiative supports marketing and awareness on illegal disposal and littering, using online platforms. Program goals include quantifiable result tracking of litter removal, increased pollution prevention, meeting objectives with the Municipal Separate Storm Sewer System (MS4) permits, and complying with California mandates related to solid waste, recycling, and proper household hazardous waste disposal which aligns with WRCOG's Energy & Environmental Programs.

Project Accomplishments

On June 26, 2021, the Cities of Canyon Lake, Lake Elsinore, and Wildomar organized a multi-city community clean up event as a part of WRCOG's Pollution Prevention Initiative, called Love Your Neighborhood. The event kicked-off at the Lake Elsinore Storm Stadium where staff supplied volunteers with trash pickers, trash bags, reusable gloves, and wristbands. Nearly 200 volunteers from various non-profits and community organizations mobilized to clean up litter throughout various areas of the three cities. Volunteers collected over 2,000 pounds of litter and dozens of bulky items were removed with the help of public works crew members and the Habitat for Humanity organization.

Pollution Prevention Initiative Agreement for Fiscal Year (FY) 2021/2022

Following the positive success of the first round of the Love Your Neighborhood Program, WRCOG and the Riverside County Flood Control and Water Conservation District have developed a second Professional Services Agreement FY 2021/2022.

Adding onto the milestones completed in the first round, WRCOG will coordinate with the Flood Control on enhancing the Program. Some key elements include determining interested cities' participation and providing members with necessary resources, assisting with the administration of a stand alone Love Your Neighborhood website, updating the Love Your Neighborhood toolkit to include a DIY section, and data reporting. WRCOG also plans to engage with the Coachella Valley Association of Governments to share the Program's success and help regional partners meet compliance objectives with MS4 Permits and other mandates related to solid waste, recycling, and household hazardous waste.

In the near future, WRCOG and Flood Control plan to discuss the possibilities of creating a multi-year agreement to further advance program goals.

Prior Action(s):

August 8, 2021: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item will provide \$35,000 for Environmental Department activities related to the WRCOG's Pollution Prevention Initiative, Love Your Neighborhood. These will be included in a budget amendment for Fiscal Year 2021/2022.

Attachment(s):

[Attachment 1 - Pollution Prevention Initiative Agreement with Flood Control](#)

Attachment

Pollution Prevention Initiative Agreement

**AGREEMENT BETWEEN THE
WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS AND
THE RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
FOR THE RIVERSIDE COUNTY POLLUTION PREVENTION INITIATIVE FOR
FISCAL YEAR 2021/2022**

This Agreement, dated as of December 9, 2021, is entered by and between the Riverside County Flood Control and Water Conservation District, a body politic ("DISTRICT"), and the Western Riverside Council of Governments ("WRCOG"), a joint powers authority established under the laws of the State of California, sometimes collectively referred to as the "Parties."

RECITALS

WHEREAS, the Riverside County Watershed Protection Program is a partnership between Riverside County, the DISTRICT, Coachella Valley Water District and 27 cities that manage watershed programs which protect, preserve, and enhance the quality of the water and the natural environment of our watersheds; and

WHEREAS, the DISTRICT seeks a partnership in order to meet compliance objectives with the MS4 Permits and California mandates related to solid waste, recycling, and household hazardous waste that align with WRCOG's Energy and Environmental Programs; and

WHEREAS, WRCOG will work with the DISTRICT to develop and manage a website, utilized GIS mapping for reporting litter and pollutants reduction, household hazardous waste, recycling, and other environmental protection programs ("PROGRAM INITIATIVE") that support mandates set by state agencies and to create promotional materials and a final report of program activities; and

WHEREAS, the PROGRAM INITIATIVE will increase pollution prevention awareness and its impact on the environment and educate residents and local businesses with the goal of shaping their attitude towards minimizing stormwater pollution.

NOW THEREFORE, for good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the Parties agree as follows:

1. **Understanding Of The Parties.** WRCOG will assist the DISTRICT with its webpage development to establish methods for quantifiable waste diversion tonnages. These quantifiable results will be tracked for litter removal and other behaviors that support mandates set by state agencies including Cal-Recycle and the California Regional Water Quality Control Boards. The DISTRICT and WRCOG will conduct informational meetings with member agencies and sponsoring partners to encourage participation and support of the PROGRAM INITIATIVE, and other activities identified in the Scope of Work (Exhibit A).
2. **Compensation.** Within sixty (60) days after execution of this Agreement, the DISTRICT shall pay a lump sum amount of Thirty-Five Thousand Dollars (\$35,000) to WRCOG for the PROGRAM INITIATIVE, as set forth herein.
3. **Term Of Agreement.** The term of this Agreement shall commence on the date it is executed by the DISTRICT's General Manager-Chief Engineer and shall terminate at midnight on December 31, 2021.
4. **Indemnity And Hold Harmless.** Each Party shall defend, indemnify, and hold harmless the other Party, including Affiliates and each of their respective officers, directors, shareholders, employees, representatives, agents, successors and assigns from and against all claims of third parties, and all associated losses, to the extent arising out of (a) a Party's gross negligence or willful misconduct in

performing any of its obligations under this Agreement, or (b) a material breach by a Party of any of its representations, warranties, covenants, or agreements under this Agreement.

5. Notices. Any and all notices sent or required to be sent to the Parties of this Agreement will be mailed by first class mail, postage prepaid, to the following addresses:

RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

1995 Market Street
Riverside, CA 92501
Attn: Watershed Protection Division

WESTERN RIVERSIDE COUNCIL OF
GOVERNMENTS

3390 University Avenue, Suite 200
Riverside, CA 92501
Attn: Casey Dailey

6. Assignment. No part of this Agreement or any right or obligation arising from it is assignable without the written consent of the Parties. Any attempt to assign or subcontract services relating to this Agreement without the consent of the DISTRICT shall constitute a material breach of this Agreement.
7. Governing Law. This Agreement is to be construed in accordance with the laws of the State of California.
8. Signatures. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity, and authority to enter into and to execute this Agreement on behalf of the Parties.
9. Entire Agreement. This Agreement shall constitute the complete and exclusive statement of understanding between the Parties which supersedes all previous written or oral agreements, and all prior communications between the Parties relating to the subject matter of this Agreement.
10. No Third-Party Beneficiary. The provisions of this Agreement are solely for the benefit of the Parties, and not for the benefit of any third party, and accordingly, no third party shall have the right to enforce the provisions of this Agreement.
11. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on December 9, 2021.

**RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT**

**WESTERN RIVERSIDE COUNCIL OF
GOVERNMENTS**

By: _____
Jason E. Uhley
General Manager-Chief Engineer

By: _____
Dr. Kurt Wilson
Executive Director

Exhibit “A”

Scope of Work

Riverside County Pollution Prevention Initiative “Love Your Neighborhood Program”

WRCOG, in coordination with the DISTRICT, will continue to expand the Love Your Neighborhood Program to help member agencies meet compliance objects with the MS4 Permits and other mandates related to solid waste, recycling, and household hazardous waste.

Task Goals & Objectives

WRCOG will fulfill the following goals and objectives:

1. Provide member agencies with the necessary resources to facilitate clean-up events within their jurisdiction.
2. Purchase, track, and supply member agencies with promotional materials such as trash bags, trash pickers, reusable gloves, and wristbands.
3. Update the Love Your Neighborhood toolkit to include a section for DIY clean-up events.
4. Assist with administration and updates of the Love Your Neighborhood website to include the following:
 - a. Volunteer Recognition page
 - b. Photo gallery
 - c. Events calendar
 - d. Resources page
5. Collect and report data on the amount of trash, recyclables and household hazardous waste diverted.
6. Assist in the development of themed Community Engagement Campaigns.
7. Collaborate and search for funding opportunities to expand or enhance the Love Your Neighborhood program.

Budget

Fiscal Year 2020/2021 - \$35,000



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Third Amendment to the Professional Services Agreement with Frontier Energy for Regional Energy Network Development

Contact: Benjamin Druyon, Program Manager, bdruyon@wrcog.us, (951) 405-6727

Date: December 8, 2021

Requested Action(s):

1. Approve the Third Amendment to the Professional Services Agreement between WRCOG and Frontier Energy, Inc., for continued support to WRCOG in its Regional Energy Network development and general staff support activities to increase the total not-to-exceed amount from \$151,347 to \$196,347, and to extend the term of the Agreement through June 30, 2022.

Purpose:

The purpose of this item is to request approval for an Amendment to the existing Professional Service Agreement (PSA) for the Regional Energy Network development with Frontier Energy, Inc.

Background:

WRCOG entered into an Agreement for the development of a Regional Energy Network (REN) with Frontier Energy in April 2019. This Agreement incorporated duties that were geared towards supporting the Coachella Valley Association of Governments (CVAG), San Bernardino Council of Governments (SBCOG), and WRCOG in the development of REN framework along with the development of the draft business plan that would be submitted to the California Public Utilities Commission (CPUC).

For over two years, WRCOG, SBCOG, and CVAG (the I-REN team) have continued working closely with Frontier Energy to develop and submit a business plan to the CPUC to become a Program Administrator for a new REN. The Plan was submitted to the CPUC on February 26, 2021, and WRCOG staff received positive feedback from CPUC staff. Throughout this process, the I-REN team relied heavily on the support and expertise of Frontier Energy to ensure the business plan would be a success, so staff asked for two amendments to the contract with Frontier Energy to increase the amount to \$151,347 and extend the expiration of the contract through April 1, 2021.

The CPUC released a Proposed Decision on October 18, 2021, and asked for comments from interested parties, before a final decision would be made on November 18, 2021. Anticipating the need for additional work from Frontier Energy in the final steps of approval of the Plan, and assisting with the development of a Joint Cooperative Memorandum should I-REN's business plan be approved, staff is requesting a Third Amendment to the PSA between WRCOG and Frontier Energy. The costs associated with the Third Amendment will be shared by WRCOG, SBCOG, and by CVAG.

Prior Action(s):

November 1, 2021: The Executive Committee received and filed.

April 14, 2021: The Administration & Finance Committee received and filed.

Fiscal Impact:

REN Program development has been included in WRCOG's Fiscal Year 2021/2022 Agency Budget under the Energy Department. Funding for this item will be paid through the authorized joint cooperation agreement between CVAG, SBCOG, and WRCOG with a not-to-exceed amount of \$45,000.

Attachment(s):

[Attachment 1 - Third Amendment to the PSA with Frontier Energy](#)

**THIRD AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
AND
FRONTIER ENERGY, INC.**

1. PARTIES AND DATE.

This Third Amendment is made and entered into this 6th day of December 2021, by and between the Western Riverside Council of Governments, a California public agency (“WRCOG”) and Frontier Energy, Inc., a California Corporation (“Consultant”). WRCOG and Consultant are sometimes individually referred to as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 Master Agreement.

WRCOG and Consultant have entered into that certain Professional Services Agreement dated April 4, 2019 (“Master Agreement”).

2.2 First Amendment.

WRCOG and Consultant amended the Master Agreement on May 13, 2020, (“First Amendment”) for the purpose of providing additional compensation for ongoing energy efficiency support as it pertains to WRCOG’s Regional Energy Network development.

2.3 Second Amendment.

WRCOG and Consultant entered into the Second Amendment on February 1, 2021, (“Second Amendment”) for the purpose of providing additional compensation for ongoing energy efficiency support as it pertains to WRCOG’s Regional Energy Network development (“Services”).

2.4 Third Amendment.

WRCOG and Consultant desire to enter into this Third Amendment for the purpose of providing additional compensation for ongoing energy efficiency support and regulatory support as it pertains to the final CPUC approval process of WRCOG’s Inland Regional Energy Network business plan (“Services”).

3. TERMS.

3.1 Additional Compensation.

The maximum compensation for Services performed under this Third Amendment shall not exceed Forty-Five Thousand Dollars (\$45,000.00) without written approval of WRCOG’s Executive Director. Work shall be performed in manner that is consistent with the Master Agreement’s Scope of Services and the Schedule of Services and Compensation as set forth in Exhibit “A” of this Third Amendment. The Scope of Services shall be more particularly described

in the individual Task Order issued by WRCOG or its designee. No Services shall be performed unless authorized by a fully executed Task Order.

The total not-to-exceed-value of the Master Agreement, First Amendment, Second Amendment, and this Third Amendment shall be increased from One-Hundred Fifty-One Thousand, Three Hundred Forty-Seven Dollars (\$151,347.00) to One Hundred Ninety-Six Thousand, Three Hundred Forty-Seven Dollars (\$196,347.00).

The duration of the Master Agreement shall be extended to June 30, 2022.

3.2 Continuation of Existing Provisions.

Except as amended by this Third Amendment, all provisions of the Master Agreement, First Amendment, and Second Amendment, including without limitation the indemnity and insurance provisions, shall remain in full force and effect and shall govern the actions of the Parties under this Third Amendment.

3.3 Counterparts.

This Third Amendment may be executed in duplicate originals, each of which is deemed to be an original, but when taken together shall constitute one instrument.

3.4 Electronic Delivery of Agreement; Electronic Signatures.

A manually signed copy of this Third Amendment which is transmitted by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Third Amendment for all purposes. This Third Amendment may be signed using an electronic signature.

[Signatures on the following page]

**SIGNATURE PAGE TO
THIRD AMENDMENT TO
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
AND
FRONTIER ENERGY, INC.**

IN WITNESS WHEREOF, the Parties hereto have made and executed this Third Amendment as of the date first written above.

WRCOG

WESTERN RIVERSIDE COUNCIL
OF GOVERNMENTS

By: _____
Kurt Wilson
Executive Director

CONSULTANT

Frontier Energy, Inc.

By: _____
Nancy Barba
Manager

Approved to Form:

By: _____
Steven C. DeBaun
General Counsel

Exhibit A

Schedule of Services and Compensation

Frontier Energy and BluePoint Planning will provide on-call and as-needed services to the I-REN Team as related to refinement, response, and approval of the Business Plan, Budget, Application, and other related regulatory items.

Services will include general consulting, strategy development, policy consultation, facilitation, editing and document review, and technical services related to the Business Plan and CPUC comments.

This Third Amendment provides for a maximum additional budget of \$45,000. This additional budget request is in line with on-call and as-needed services and support requested by the I-REN Team, including but not limited to:

- Support with I-REN CPUC-proposed decision comments, reply comments, and protest reply.
- Support with regulatory strategy in asserting I-REN territory.
- Support with I-REN startup and regulatory compliance.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Update on WRCOG Classification, Compensation, and Benefit Study
Contact: Princess L. Hester, Administrative Services Director, phester@wrcog.us, (951) 405-6704
Date: December 8, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to inform the Administration & Finance Committee of WRCOG's intention to conduct an analysis of its Employee Classifications and Compensation.

Background:

At its October 11, 2017, meeting, the Administration & Finance Committee directed staff to conduct a comprehensive Compensation Study, including salaries and benefits, for the Agency. As a result, in 2018, WRCOG entered into a contract with Koff & Associates (Koff), to perform the study. The initial study included 13 employee positions and compared WRCOG's salaries, benefits, and total compensation to 12 agencies, including several of WRCOG's member jurisdictions. Koff completed the study and made recommendations to WRCOG regarding compensation and benefits. At the time, WRCOG elected not to institute any significant changes to benefits and/or compensation, but instead only added an employer-paid vision plan and life insurance.

Based on direction received from the Executive Committee earlier in 2021, WRCOG began the process to update this study. During discussions with our partner agencies, WRCOG determined that the Riverside County Transportation Commission (RCTC) was already performing a similar study using the firm of Koff. Additionally, we were notified that the Coachella Valley Association of Governments (CVAG) was interested in partnering with WRCOG as a cost-sharing measure. WRCOG, in coordination with CVAG, will be contracting with Koff to complete this study. Koff was selected for this work since they had previously worked with WRCOG, are currently working on a similar study for RCTC, and regularly performs this work for similar agencies.

As part of their work, the consultant will update classifications and jobs descriptions for WRCOG and CVAG. They will then analyze the compensation structure by conducting a market analysis using a set of comparable agencies. Finally, the consultant will review WRCOG and CVAG's current benefit offerings and provide recommendations if the current offerings are less than comparable. Once complete, Koff will make recommendations on implementation.

The study will be conducted in two phases and will take approximately six months to complete. Staff will return to this Committee with the recommendations and an action plan for implementation once the study is finalized.

Prior Action(s):

October 11, 2017: The Administration & Finance Committee directed staff to conduct a comprehensive Compensation Study, including salaries and benefits, for the Agency.

Fiscal Impact:

The cost for this Study is \$38,528 and will be reflected in WRCOG's Administration budget and included in a forthcoming budget amendment.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: WRCOG Broadband Assessment
Contact: Daniel Soltero, Program Manager, dsoltero@wrcog.us, (951) 405-6738
Date: December 8, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide information on the WRCOG Broadband Assessment.

Background:

At the direction of the Executive Committee, WRCOG developed a Regional Streetlight Program that assisted 10 member agencies and a Community Service District to purchase streetlights within their jurisdictional boundaries, which were previously owned and operated by Southern California Edison (SCE), and retrofit to light-emitting diode (LED) technology to provide more economic operations (i.e., lower maintenance costs and reduced energy use). Local control of the streetlight system provides agencies with opportunities for future revenue generation such as digital-ready networks and telecommunications and information technology strategies. In order to identify and elaborate on these new opportunities, WRCOG entered into an agreement with Michael Baker International (MBI) in February 2021, to develop a Smart Streetlights Implementation Plan and Broadband Assessment that include participants of the Regional Streetlight Program and all WRCOG member agencies.

Broadband Assessment

One of the key requirements to creating smart cities is broadband access. Within Riverside County, there have been several previous and ongoing efforts to identify, assess, and/or facilitate broadband development by the County of Riverside, the Inland Empire Regional Broadband Consortium, and a variety of public and private groups. At the request of its member agencies, WRCOG included a Broadband Assessment in the Smart Streetlights Implementation Plan, which will assess existing regional broadband efforts and evaluate the potential for additional efforts to encourage broadband development in the WRCOG subregion.

Riverside County Initiatives: WRCOG and MBI first conducted online research and conducted phone interviews with the County of Riverside Information Technology (IT) for its RIVCO Connect broadband initiative. On September 20, 2016, the Riverside County Board of Supervisors passed a resolution to support the Riverside County Broadband Master Plan to facilitate providing high-speed internet connectivity to all residents and businesses throughout the County. This plan developed and released a

Request for Participation for the deployment of gigabit (1 Gbps) fiber services to all homes, businesses, and institutions County-wide. A total of eight proposals were received, however; the Request for Participation resulted in no award to the regional and national respondents due to the misalignment with the proposed scope of services, including asking local governments to share the construction costs with the internet service providers (ISP).

On December 8, 2020, the Board of Supervisors adopted a resolution which supports a variety of broadband goals and objectives, including collaborating with a government coalition to obtain funding that incentivizes broadband implementation in the subregion, as well as seek funding to provide low-cost broadband service to qualified low income families in the subregion. Additionally, the County does operate a Digital Inclusion Program, which refurbishes and donates surplus computers and related technology equipment to those in need, including students, parents, seniors, veterans, social service recipients, and organizations who serve and support these residents.

Inland Empire Regional Broadband Consortium (IERBC): WRCOG and MBI also consulted with the IERBC, a non profit 501(c)(3) that addresses broadband technology access, planning, service reliability, affordability, infrastructure requirements and deployment, and needs within San Bernardino and Riverside Counties. The IERBC brings together a group of stakeholders around the issue of broadband, including local governments, community-based organizations, health care providers, ISPs, technology and engineering professionals, businesses, K-12 schools, and colleges and universities. The Consortium represents a variety of interests in the region with strong concern and commitment to becoming a 'smart region,' closing the Digital Divide, and improving broadband speed, reliability, availability, cost, and access within the Inland Empire. To-date, IERBC has successfully facilitated \$55 million in the California Public Utilities Commission's California Advanced Services Fund (CASF) Broadband Infrastructure and Adoption Grants in Riverside and San Bernardino Counties, including the Mountain Shadows Mobile Home Community in Highland, which provides broadband to 101 households, as well as the Anza Electrical Cooperative's broadband deployment to 400 households. Going forward, the IERBC will continue to work on identifying unserved areas, work with the ISPs to determine why the dominant carriers are not providing service, understand the problem to broadband access, and ultimately funnel broadband deployment dollars to the Inland Empire.

Loma Linda Connected Communities Program (LLCCP): In addition to the discussions with the County of Riverside and IERBC, WRCOG and MBI consulted with the City of Loma Linda, the City of Rancho Cucamonga, and the South Bay Cities Council of Governments (SBCCOG) for their respective broadband programs. The City of Loma Linda includes the deployment of an advanced city-wide fiber optic network as well as modifications to building regulations to ensure that development will be designed to meet current and future broadband connectivity needs. The LLCCP has completed the construction of its Network Operations Center and the first phase of fiber rings throughout the City, which serves as the fiber network in its jurisdiction.

Initially, the LLCCP was intended to serve the residential customers as the City lacked reliable broadband service due to the existing ISP broadband infrastructure preventing access for other ISPs to develop their telecommunication networks into the City. Infrastructure costs for the "last mile," which is the portion of the telecommunication network that physically reaches the customer, would eventually make residential broadband deployment cost-prohibitive. As such, the City has shifted its focus to provide high-speed broadband connectivity to its commercial customer base and leasing of dark fiber to maintain a sustainable business model. Additionally, the City building code now requires all new commercial and residential developments (or re-models involving greater than 50% of the structure) to

equip the new structures with a fiber-optics interface and copper cabling throughout. A key lesson learned from the City of Loma Linda is to build telecommunications / fiber networks with redundancy in mind, as experiencing any type of network outage can be catastrophic to the local economy and continuity of commercial and government operations.

Rancho Cucamonga Municipal Broadband Program: The City of Rancho Cucamonga's Municipal Broadband Program provides internet service to new developments where the fiber optic infrastructure has been installed during construction. In 2016, the City was approached by a developer that was not able to acquire broadband service for its buildings through the regional ISP because it was not financially feasible. By then, the City had been applying its "dig smart" policy for a few decades by requiring installation of conduit and/or fiber during constructions projects, which resulted in three separate silos of fiber optic networks within its jurisdiction. After being presented with the developer's situation and understanding that it already had a segmented fiber network, the City leveraged its position to begin development of its Fiber Optic Master Plan to determine the feasibility of creating a city-wide fiber optic network to serve residents and businesses.

In 2017, the City of Rancho Cucamonga adopted its Fiber Optic Master Plan and released a Request for Proposal (RFP) which was awarded to Onward, formerly known as Inyo Networks, for a public-private partnership to provide retail internet and voice over IP (VoIP) phone service, and operate the City's Municipal Broadband Program. Additionally, the City secured bonds to pay for development of its fiber network, which include constructing two tie-in connections from the Onward network to the City's network, and constructing a data center. As Phase 1 of the Fiber Optic Master Plan progresses, the City will be utilizing its existing 70 miles of fiber optic cable and/or associated conduits to fill network gaps where more business commercial areas and existing residential areas may be added.

SBCCOG: SBCCOG encompasses 15 cities, portions of the City of Los Angeles, as well as unincorporated areas of Los Angeles County, and is bounded by the City of Los Angeles to the north and east and the Pacific Ocean to the south and west. As such, the South Bay subregion is geographically and economically positioned to contribute to the global economy by creating a smart region built on a fiber optic infrastructure network that stimulates workforce and economic development. In 2016, the South Bay saw large employers leave the area citing the lack of broadband infrastructure to meet their business needs. The path for a smart subregion in the South Bay started with cities wanting to get more bandwidth for less and by utilizing resources more efficiently to effectively meet residents' needs.

SBCCOG has worked with the South Bay Workforce Investment Board (SBWIB), which in 2017 provided seed funding to develop the South Bay Cities Fiber Optic Master Plan to determine the feasibility of a regional broadband network that would connect to at least one city facility in each of the South Bay cities and play a pivotal role in the region's future. The study found that the public agencies were paying high prices for their broadband service, and that having a dedicated fiber network could provide participating agencies with up to 60 - 70 times more bandwidth at about half the average cost per city. Additionally, the study identified that much, if not all, of the initial cost of the network can be recovered by savings on the cities' current telecommunications cost and by bringing other network users to spread the costs it could be even more economical for each city. Through an innovative collaboration, the South Bay Fiber Network (SBFN) was funded through the use of Los Angeles Metro Measure M funds, which typically supports subregional transportation improvement projects. This approach has resulted in significant savings for the member agencies by achieving economies of scale by implementing the project as a subregion as opposed to individual city projects.

In August 2020, the SBFN was activated and now provides 15 cities and 37 sites, including L.A. Metro and Beach Cities Health District, with 1 Gigabyte-per-second network speeds. Furthermore, the SBFN has also allowed participating agencies to implement smart city applications including digital City Hall kiosks, community WIFI at parks, and traffic signal synchronization projects, as well as support distance learning and remote work.

Next Steps

In early 2022, WRCOG staff and MBI will return to the Administration & Finance Committee for a full presentation on the findings of the Smart Streetlights Implementation Plan, which will include the Broadband Assessment. At that time, staff will be seeking feedback and direction on what, if any, additional steps member agencies would like pursued.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Western Riverside County Focused Community Transportation Needs Assessment

Contact: Taylor York, Consultant, Kearns and West, tyork@kearnswest.com, (951) 405-3405

Date: December 8, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide information on WRCOG's Community Transportation Needs Assessment (CTNA).

Background:

In late 2020, WRCOG partnered with electric vehicle car sharing company EviaShare to seek funding for a CTNA in targeted areas of the Western Riverside County subregion. Funding was awarded in the amount of \$48,600 through the California Air Resources Board (CARB) Clean Mobility Options (CMO) Program, which provides funding to government entities, non-profits, and California Native American Tribes to help advance the deployment of zero-emission shared mobility technologies. The Program also aims to increase access to safe, reliable, convenient, and affordable transportation options in low-income, tribal, and disadvantaged communities. The CMO Program provides two types of vouchers - (1) CTNA Project Vouchers and (2) Clean Mobility Project Vouchers (MPV).

CTNAs identify mobility needs and barriers by directly engaging community members through a participatory process. Meaningful outreach and engagement is commonly conducted via community workshops, surveys, and by building partnerships with regional community based organizations and other stakeholders. MPVs fund the deployment of clean mobility programs such as carsharing, carpooling / vanpooling, bike sharing / scooter sharing, and ride-on-demand services. To apply for an MPV, applicants must first complete a CTNA.

Project work was led by WRCOG with support from project partners EviaShare and CivicSpark. EviaShare is an Electric Vehicle (EV) carshare program dedicated to closing the EV gap particularly in disadvantaged communities, and CivicSpark is a Governor's Initiative AmeriCorps Program dedicated to building capacity for local government agencies to address social, environmental, resilience, affordable housing, mobility, and affordable housing challenges.

Project Objectives

This CTNA was designed to aid in the understanding of mobility needs and options available in disadvantaged communities within the Western Riverside County subregion that (1) experience the highest burden from air pollutants and (2) are positioned to benefit the most from transportation solutions. Results of the analysis will identify needs, transportation options, choices, and preferences, and could be used to inform an application for a MPV to address mobility needs. This assessment can also be used more broadly to serve as a tool and helpful resource for other organizations considering addressing mobility options in the subregion.

Specific objectives included:

- Facilitate understanding of resident’s mobility needs and transportation challenges.
- Gauge resident’s interest in and understanding of clean mobility solutions such as carshare, scooter-share, bikeshare, vanpool, and ride-on-demand services.
- Understand resident’s travel choices and preferences.
- Provide resources that can support future solutions.

Project Area Overview

The selected communities comprise 19 census tracts within or near the Cities of Corona and Moreno Valley, and in the Hemet / San Jacinto Valley area. Census tracts were carefully selected to represent communities with the highest level of need and the most potential for effective solutions. Tracts were selected using the Office of Environmental Health Hazard Assessment (OEHHA) CalEnviroscreen 3.0. This tool defines a disadvantaged community as “disproportionately burdened by, and vulnerable to, multiple sources of pollution” and ranks in the top 25 percentile of CalEnviroscreen’s scoring criteria.

Project Scope

Work for this project was divided into three phases: (1) a transportation access data analysis, (2) community and stakeholder engagement, and (3) report preparation. Work was started in January 2021, with an anticipated end date of December 2021.

Transportation Access Data Analysis: Data was gathered from a variety of sources and analyzed in terms of accessibility, affordability, and opportunity. This analysis allowed the project team to quantify mobility challenges using sources such as the Center for Neighborhood Technology’s AllTransit Map, the Environmental Protection Agency’s National Walkability Index, the Center for Neighborhood Technology’s Housing and Transportation Affordability Index, and U.S. Census Bureau data.

Community and Stakeholder Engagement: Data gathered from community and stakeholder engagement allowed the project team to understand mobility challenges from the perspective of community members who directly experience them. This work was conducted through an online virtual survey, a series of virtual community workshops, and direct conversations with community members, stakeholder groups, and local agencies. A project webpage and interactive ArcGIS Story Map was also developed and posted on the WRCOG website to serve as a central location for project information and access to engagement opportunities.

Report Preparation: WRCOG is currently finalizing the project final report, which will discuss project background, objectives, methodology, and findings, as well as suggest possible next steps for the project. This report is expected to be submitted to CMO in December 2021.

Next Steps

Following the completion of the CTNA, WRCOG would be eligible to apply for an MPV to seek funding for deployment of clean mobility options to address identified challenges. Existing project partners have expressed interest in future partnership, should WRCOG chose to pursue. Next steps would include further coordination with local agencies, community members, and stakeholders groups to ensure that solutions would meet needs and avoid conflicts with programs planned by other organizations.

Prior Action(s):

May 20, 2021: The Technical Advisory Committee received and filed.

May 13, 2021: The Public Works Committee received and filed.

May 12, 2021: The Administration & Finance Committee received and filed.

November 20, 2020: The Executive Committee adopted Resolution Number 28-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments accepting a Community Transportation Needs Assessment Voucher.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Appointment of one WRCOG Representative to a SCAG Policy Committee
Contact: Chris Gray, Deputy Executive Director, cgray@wrcog.us, (951) 405-6710
Date: December 8, 2021

Requested Action(s):

1. Recommend that the Executive Committee appoint one representative to a SCAG Policy Committee for a term commencing February 7, 2022, through December 31, 2022.

Purpose:

The purpose of this item is to provide a listing of elected officials who have expressed interest in serving on a SCAG Policy Committee, and to request that this Committee provide an appointment recommendation to the Executive Committee for consideration.

Background:

WRCOG's Executive Committee appoints a number of elected officials to represent the Agency and/or the subregion's interests on a number of committees. These include the following:

- California Association of Councils of Governments (CALCOG) (one appointment plus an alternate)
- Riverside County Solid Waste Advisory Council / Local Task Force (two appointments plus two alternates)
- Santa Ana Watershed Project Authority (SAWPA) One Water One Watershed (OWOW) Steering Committee (one appointment)
- San Diego Association of Governments (SANDAG) Borders Committee (one appointment plus an alternate)
- Southern California Association of Governments (SCAG) Policy Committees (six appointments)

Per policy, all WRCOG appointees serve for a two-year term. Also per policy, priority in selection is to be given to elected officials who serve on WRCOG as Executive Committee members or alternates. The appointments made by WRCOG are in addition to appointments which are made by SCAG or other parties through various processes including:

- Representation of a SCAG member agency (such as Riverside County or the Air District)
- District Council Elections (districts are subareas of the SCAG region representing cities or groupings of cities)
- Communities of Concern (representative of disadvantaged communities who are appointed directly to SCAG)
- SCAG Presidential Appointments (special appointments made by the SCAG President, which are

valid for the one-year term of the SCAG President. The current SCAG President is Clint Lorimore (Eastvale)).

One of the six WRCOG appointments is currently vacant due to the passing of Council member Victoria Baca, who was previously appointed to the SCAG Energy and Environment Policy Committee.

WRCOG has notified all eligible elected officials of this opportunity to serve. A listing of individuals who have expressed interest in serving as a WRCOG appointee will be presented at the meeting for consideration.

Prior Action(s):

None.

Fiscal Impact:

This appointment has no fiscal impact to WRCOG since SCAG provides stipends to elected officials for attendance at its meetings.

Attachment(s):

[Attachment 1 - 2020-2022 WRCOG SCAG Policy Committee representatives](#)



Western Riverside Council of Governments

WRCOG Subregion Representatives on SCAG Committees (8/2/21)

SCAG currently maintains various committees which advise SCAG on key regional initiatives and policy efforts. These committees include:

- Regional Council (SCAG's governing board)
- Transportation Committee
- Energy and Environment Committee
- Community, Economic Development, and Human Development Committee (CEHD)

The WRCOG subregion is represented by its members which are on the SCAG Regional Council and through the three Policy Committees (Transportation, Energy and CEHD). WRCOG appoints 6 members to these Policy Committees. Current appointments are:

1. Linda Krupa (Hemet) – Transportation Committee
2. Crystal Ruiz (San Jacinto) – Transportation Committee
3. Jonathan Ingram (Murrieta) – Energy & Environment Committee
4. Christi White (Murrieta) – CEHD
5. Wes Speake (Corona) – CEHD
6. **Vacant – TBD**

In addition to these six appointments, WRCOG is also represented by other elected officials who serve on these various committee. Some of these members are directly appointed by SCAG or are elected through District elections, which are overseen by SCAG. Members of the Regional Council also serve on the various Policy Committees as well. A current list of all elected officials representing the WRCOG subregion on the various SCAG Committees is provided below.

Regional Council Members (Elected or Directly Appointed to SCAG)

- Rey Santos (Beaumont) – District 3
- Clint Lorimore (Eastvale) – District 4
- Zak Schwank (Temecula) – District 5
- Steve Manos (Lake Elsinore) – District 63
- Patricia Lock Dawson (Riverside) – District 68
- Marisela Magana (Perris) – District 69
- Ben Benoit (Wildomar) – Air District Representative
- Karen Spiegel (County) – Riverside County

Transportation Committee

- Rey Santos (Beaumont) – District 3
- Clint Lorimore (Eastvale) – District 4
- Zak Schwank (Temecula) – District 5
- Steve Manos (Lake Elsinore) – District 63
- Ben Benoit (Wildomar) – Air District Representative
- Karen Spiegel (County) – Riverside County
- Michael Vargas (Perris) – SCAG Appointment (Riverside CoC)
- Colleen Wallace (Banning) – SCAG Appointment (President's Appointee)
- Jeremy Smith (Canyon Lake) – SCAG Appointment (President's Appointee)
- *Linda Krupa (Hemet) – WRCOG Appointment*
- *Crystal Ruiz (San Jacinto) – WRCOG Appointment*

Energy and Environment Committee

- *Jonathan Ingram (Murrieta) – WRCOG Appointment*

Community, Economic and Human Development Committee

- Patricia Lock Dawson (Riverside) – District 68
- Marisela Magana (Perris) – District 69
- *Christi White (Murrieta) – WRCOG Appointment*
- *Wes Speake (Corona) – WRCOG Appointment*

SCAG Stipends:

Regional Council Member Stipend Summary:

1. \$120 stipend for SCAG-sponsored meetings (up to 6 meetings per month; 8 meetings for Officers). SCAG President may authorize two additional stipends.
2. Public Transit reimbursement or mileage reimbursement.
3. Parking is validated at SCAG downtown Los Angeles office.
4. Lodging reimbursement not to exceed \$150 + taxes with travel requirement 75 miles or more (one-way) to attend SCAG meeting at SCAG Office in Los Angeles – must make own travel arrangements and submit receipts. The SCAG President is authorized to approve higher lodging costs if government rate not available and reservation is made two weeks in advance.

SCAG Subregional Representative Stipend Summary:

1. \$120 stipend for SCAG-sponsored meetings (up to 4 meetings per month).
2. Lodging reimbursement not to exceed \$150 + taxes with travel requirement 75 miles or more (one-way) to attend SCAG meeting at SCAG Office in Los Angeles – must make own travel arrangements and submit receipts. The SCAG President is authorized to approve higher lodging costs if government rate not available and reservation is made two weeks in advance.