

Administration & Finance Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Administration & Finance Committee was called to order by Chair Crystal Ruiz at 12:00 p.m., on October 12, 2022, on the Zoom platform.

2. PLEDGE OF ALLEGIANCE

Committee member Ben Benoit led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Eastvale - Christian Dinco*
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Norco - Kevin Bash*
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz (Chair)
- City of Wildomar - Ben Benoit
- County of Riverside, District 2 - Karen Spiegel
- Western Municipal Water District - Brenda Dennstedt

*Arrived after Roll Call

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Wildomar / Jurupa Valley) 7 yes; 0 no; 0 abstention. Items 5.A through 5.C were approved. Item 5.B was pulled for discussion.

A. Summary Minutes from the September 14, 2022, Administration & Finance Committee Meeting

Action:

1. Approved the Summary Minutes from the September 14, 2022, Administration & Finance Committee meeting.

B. Regional Streetlight Program Activities Update

This item was pulled for discussion by Committee member Karen Spiegel asked how many agreements have been approved by the respective member agencies.

Daniel Soltero, WRCOG Program Manager, responded that none have been approved to date, but are scheduled for later this month and next.

Action:

1. Recommended that the Executive Committee approve Amendment No. 2 to the Amended & Restated Professional Services Agreement and Amendment No. 2 to Appendices 1 - 5, 7 - 9, and 11 to the Amended & Restated Professional Services Agreement between WRCOG, Yunex, LLC, and the Member Agency to extend the Agreement one year to December 1, 2023, for streetlight retrofit, operation and maintenance services.

C. Energy Department Activities Update

Action:

1. Received and filed.

6. REPORTS / DISCUSSION

A. Appointment of WRCOG Representatives to Various Committees

Chris Gray, WRCOG Deputy Executive Director, reported that every two years, WRCOG appoints member representatives to outside agency committees. Notices seeking interest were sent to all elected officials of WRCOG member agencies accordingly.

Committee members discussed the presented lists of interested individuals for each appointment.

Actions:

1. Recommended that the Executive Committee made the following appointments:

- CALCOG:
 - Primary - Brian Tisdale (Lake Elsinore)
 - Alternate - Chris Barajas (Jurupa Valley)
- Riverside County Solid Waste Advisory Council / Local Task Force:
 - Primary 1 - Lina Krupa (Hemet)
 - Primary 2 - Chris Barajas (Jurupa Valley)
 - Alternate 1 - Greg Newton (Norco)
 - Alternate 2 - Joseph Morabito (Wildomar)
- SAWPA OWOW:
 - Ted Hoffman (Norco)
- SANDAG Borders Committee:
 - Primary - Crystal Ruiz (San Jacinto)
 - Alternate - Colleen Wallace (Banning)
- SCAG Policy Committees:
 - Linda Krupa (Hemet) - Transportation Committee

- Crystal Ruiz (San Jacinto) - Transportation Committee
- Wes Speake (Corona) - Transportation Committee
- Colleen Wallace (Banning) - Transportation Committee
- Christi White (Murrieta) - Energy & Environment Committee
- Joseph Morabito (Wildomar) - CEHD Committee

(WMWD / Jurupa Valley) 9 yes; 0 no; 0 abstention. Item 6.A was approved.

B. Discussion of the Process for Recognizing Outgoing Members of the WRCOG Executive Committee

Dr. Kurt Wilson, WRCOG Executive Director, reported that the purpose of this item is to determine the criterion for recognition of outgoing Executive Committee members.

Committee members discussed recognition options for various years of service.

Action:

1. Recommended that outgoing members should be recognized with a certificate if they are at or under three years of service to WRCOG, with a proclamation or gift if they are at or over a five-year threshold of service to WRCOG, and also be recognized for milestone service years (5-year increments) on an on-going basis while they continue to serve as Executive Committee members, and lastly, for any Executive Committee member who has served 10 years or more, they are to be recognized at General Assembly.

7. REPORT FROM THE COMMITTEE CHAIR

Chair Ruiz reported that the San Jacinto State of the City is scheduled for tomorrow, October 13, 2022.

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson, WRCOG Executive Director, reported that the Southern California AltCar event is scheduled for Thursday, October 27, 2022.

9. ITEMS FOR FUTURE AGENDAS

There were no requests for items for future agendas.

10. GENERAL ANNOUNCEMENTS

Committee member Kevin Bash announced that on October 29, 2022, the Norco Kiwanis Club is holding a fund raiser for scholarships.

11. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for Wednesday, November 9, 2022, at 12:00 p.m., on the Zoom platform with the option for Committee members to attend in person.

12. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

There were no reportable actions.

13. ADJOURNMENT

The meeting of the Administration & Finance Committee adjourned at 1:17 p.m.