

# Administration & Finance Committee

## Action Minutes

### 1. CALL TO ORDER

The meeting of the WRCOG Administration & Finance Committee was called to order by Chair Chris Barajas at 12:01 p.m. on September 13, 2023, in WRCOG's office.

### 2. PLEDGE OF ALLEGIANCE

Dr. Kurt Wilson led the Committee members and guests in the Pledge of Allegiance.

### 3. ROLL CALL

- City of Corona - Jacque Casillas
- City of Eastvale - Christian Dinco
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz
- City of Wildomar - Joseph Morabito
- County, District 2 - Karen Spiegel\*
- County, District 3 - Chuck Washington
- Western Water - Brenda Dennstedt\*

\*Arrived after Roll Call

Absent:

- City of Norco - Kevin Bash

### 4. PUBLIC COMMENTS

There were no public comments.

### 5. CONSENT CALENDAR

<b>RESULT:</b>	<b>APPROVED AS RECOMMENDED</b>
<b>MOVER:</b>	Perris
<b>SECONDER:</b>	Lake Elsinore
<b>AYES:</b>	Eastvale, Jurupa Valley, Lake Elsinore, Perris, San Jacinto, Wildomar, District 2, District 3

### A. Action Minutes from the August 9, 2023, Administration & Finance Committee Meeting

**Action:**

1. Approved the Action Minutes from the August 9, 2023, Administration & Finance Committee meeting.

**B. Approval of Administration & Finance Committee Meeting Schedule for 2024**

**Action:**

1. Approved the schedule of Administration & Finance Committee meetings for 2024.

**6. REPORTS / DISCUSSION**

**A. Professional Services Agreement with Yunex, LLC, for Streetlight Operations & Maintenance**

<b>RESULT:</b>	<b>APPROVED AS RECOMMENDED</b>
<b>MOVER:</b>	Corona
<b>SECONDER:</b>	Lake Elsinore
<b>AYES:</b>	Corona, Eastvale, Jurupa Valley, Lake Elsinore, Perris, San Jacinto, Wildomar, District 2, District 3, Western Water

**Actions:**

1. Recommended that the Executive Committee award a Professional Services Agreement to Yunex, LLC, for Streetlight Operations & Maintenance pursuant to Request for Proposals Number 23-02.
2. Recommended that the Executive Committee authorize the Executive Director to execute a Professional Services Agreement, subject to legal counsel's and participating member agencies' review and approval, with Yunex, LLC, for Streetlight Operations & Maintenance.
3. Recommended that the Executive Committee authorize the Executive Director execute the Letters regarding the Professional Services Agreement, subject to legal counsel's and participating member agencies' review and approval, with member agencies in the Regional Streetlight Program and Yunex, LLC, for the Streetlight Operations & Maintenance.
4. Recommended that the Executive Committee authorize the Executive Director to execute a First Amendment to the Implementation Agreements, subject to legal counsel's and member agencies' review and approval, with participating member agencies in the Regional Streetlight Program.

**B. California Air Resources Board Grant Opportunity: Regional Zero Emissions Vehicle Deployment Support and Toolkit**

**Action:**

1. Received and filed.

**C. Advocacy Ad Hoc Committee Update**

**Action:**

1. Received and filed.

**7. REPORT FROM THE COMMITTEE CHAIR**

Chair Barajas reported that there are more Ad Hoc Committees forming; members interested in participating are encouraged to reach out to Chair Barajas. He thanked Committee members who have

already joined one.

## **8. REPORT FROM THE EXECUTIVE DIRECTOR**

Dr. Kurt Wilson reported that the written report from the Executive Committee meeting will be emailed to Committee members.

## **9. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

## **10. GENERAL ANNOUNCEMENTS**

There were no general announcements.

## **11. NEXT MEETING**

The next Administration & Finance Committee meeting is scheduled for Wednesday, October 11, 2023, at 12:00 p.m., in WRCOG's office.

## **12. ADJOURNMENT**

The meeting was adjourned at 12:44 p.m.