

# Administration & Finance Committee

## Minutes

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### 1. CALL TO ORDER

The meeting of the Administration & Finance Committee was called to order by Chair Karen Spiegel at 12:00 p.m., on September 1, 2021, in WRCOG's office, Citrus Conference Room.

### 2. PLEDGE OF ALLEGIANCE

Committee member Ben Benoit led members and guests in the Pledge of Allegiance.

### 3. ROLL CALL

- City of Beaumont - Mike Lara
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Menifee - Matt Liesemeyer
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz
- City of Wildomar - Ben Benoit
- County of Riverside, District 2 - Karen Spiegel (Chair)

### 4. PUBLIC COMMENTS

There were no public comments.

**5. CONSENT CALENDAR** – (San Jacinto / Norco) 9 yes; 0 no; 0 abstention. Items 5.A through 5.C were approved.

#### **A. Summary Minutes from the July 14, 2021, Administration & Finance Committee Meeting**

**Action:**

1. Approved the Summary Minutes from the July 14, 2021, Administration & Finance Committee meeting.

#### **B. Single Signature Authority Report**

**Action:**

1. Received and filed.

#### **C. Energy Department Activities Update**

**Action:**

1. Received and filed.

**6. REPORTS / DISCUSSION**

**A. WRCOG Sponsorship / Membership Policy**

Rachel Singer, WRCOG Program Manager, reported that WRCOG retains memberships and provides sponsorships for various organizations; all sponsorships are incorporated into the annual Agency budget.

The University of California, Riverside (UCR), Inland Center for Sustainable Development (ICSD) recently approached WRCOG with a request for sponsorship at \$15k. ICSD's recent work relates to the housing industry in the Inland Empire.

Committee members requested a presentation from ICSD in order to determine the benefits to WRCOG.

**Action:**

1. Received and filed.

**B. TUMF Program Nexus Study Update**

Christopher Gray, WRCOG Deputy Executive Director, reported that a Nexus Study would identify projects requiring mitigation from new development and requires updating regularly, and takes between 12 and 18 months to complete. The last Nexus Study occurred in 2017. Language in the TUMF Administrative Plan directs staff to return four years after the last Nexus Study.

Growth forecasts have changed and regular updates to the Nexus Study ensures that the TUMF Program is using the best available socioeconomic data. Travel behavior has changed; there is less in-person shopping and more online deliveries. Due to COVID-19, telecommuting has become a viable option for many workers and transit ridership continued to shift to more personal vehicles.

Since the last update in 2017, 25 projects have been completed. Updating the Nexus Study will allow these projects to be removed and presents an opportunity for a comprehensive update to the TUMF Roadway Network.

The TUMF Program currently focuses mainly on roads, bridges, grade separations, and interchanges. Staff have had extensive discussions with the Public Works Committee, which has expressed some interest in adding Intelligent Transportation Systems projects as TUMF-eligible projects.

WRCOG has been asked to look into creating a regional program to mitigate Vehicle Miles Traveled. Staff feels this would be best under a separate proposal, and the Riverside County Transportation Commission and the Riverside Transit Agency have both expressed interest in partnering with WRCOG on this endeavor; the San Bernardino County Transportation Authority is also interested in potentially being a partner.

WRCOG is also proposing an update to the Analysis of Development Impact Fees which was last conducted in 2019 in order to determine the overall impact of TUMF on developmental projects.

**Actions:**

Recommended that the Executive Committee:

1. Direct staff to begin work on a TUMF Nexus Study update.
2. Direct staff to update the TUMF Administrative Plan to expand the TUMF-eligible project list to include Intelligent Transportation Systems (ITS) projects.
3. Direct staff to work with the Riverside County Transportation Commission and Riverside Transit Agency to evaluate options to mitigate FMT impacts from new development outside of the TUMF Nexus Study update.
4. Direct staff to begin work on an update of the Analysis of Development Impact Fees in Western Riverside County.

(San Jacinto / Jurupa Valley) 9 yes; 0 no; 0 abstention. Item 6.B was approved.

**C. PACE Programs Activities Update: Deferral of Judicial Foreclosures on Delinquent PACE Properties**

Casey Dailey, WRCOG Director of Energy & Environmental Programs, reported that for the 2020/2021 Tax Year, WRCOG enrolled 39,327 assessments totaling \$116,458,176.62. As of August 10, 2021, the preliminary total delinquency rate is 1.32%, or \$1,542,190.69. At this time last year, the delinquency rate was 1.43%.

In order to ensure a PACE delinquency does not result in a foreclosure, WRCOG partners with First National Assets to purchase the PACE delinquencies. Each year the Executive Committee acts to defer judicial foreclosure since funds are advance to pay such delinquencies.

**Action:**

1. Recommended that the Executive Committee Adopt Resolution Number 23-21; A Resolution of the Executive Committee of the Western Riverside Council of Governments waiving judicial foreclosure proceeding requirements for delinquent payments of assessments of the Energy Efficiency and Water Conservation Program for Western Riverside County and the California HERO Program.

(San Jacinto / Menifee) 8 yes; 0 no; 0 abstention. Item 6.C was approved.

**7. REPORT FROM THE EXECUTIVE DIRECTOR**

Dr. Kurt Wilson reported that staff are working to recalibrate the Agency and will be bringing items to this Committee in near future meetings to ensure the Agency is moving in the right direction. Due to an uptick in COVID-19, the overall staff time in the office has been reduced.

**8. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

**9. GENERAL ANNOUNCEMENTS**

Chair Spiegel announced that the State of the County will take place on October 27, 2021, at the Morongo Casino, Resort and Spa. WRCOG staff are working on strategic planning for the Agency. The next Executive Committee meeting will be held virtually as well as in WRCOG's office for those who wish to participate in person.

Committee member Kevin Bash announced that the City of Norco is holding a vigil on September 11, 2021, at the George Ingalls Event Center Arena at 7:00 p.m., in honor of the 13 service men and women recently killed overseas.

#### **10. NEXT MEETING**

The next Administration & Finance Committee meeting is scheduled for Wednesday, October 13, 2021, at 12:00 p.m., in WRCOG's office located at 3390 University Avenue, Suite 200, Riverside, for Committee members. Members of the public are encouraged to attend this meeting virtually on the Zoom platform.

#### **11. ADJOURNMENT**

The meeting of the Administration & Finance Committee adjourned at 12:44 p.m.