

# Administration & Finance Committee

## Minutes

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### 1. CALL TO ORDER

The meeting of the WRCOG Administration & Finance Committee was called to order by Chair Crystal Ruiz at 12:00 p.m., on July 13, 2022, on the Zoom platform.

Chair Ruiz recognized new Administration & Finance Committee members Jacque Casillas and Christian Dinco.

### 2. PLEDGE OF ALLEGIANCE

Committee member Ben Benoit led members and guests in the Pledge of Allegiance.

### 3. ROLL CALL

- City of Corona - Jacque Casillas
- City of Eastvale - Christian Dinco
- City of Jurupa Valley - Chris Barajas\*
- City of Lake Elsinore - Brian Tisdale
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz (Chair)
- City of Wildomar - Ben Benoit
- County of Riverside, District 2 - Karen Spiegel
- County of Riverside, District 3 - Chuck Washington
- Western Municipal Water District - Brenda Dennstedt

\*Arrived after Roll Call

### 4. PUBLIC COMMENTS

There were no public comments.

**5. CONSENT CALENDAR** – (Wildomar / District 2) 11 yes; 0 no; 0 abstention. Items 5.A and 5.B were approved.

#### **A. Summary Minutes from the June 8, 2022, Administration & Finance Committee Meeting**

**Action:**

1. Approved the Summary Minutes from the June 8, 2022, Administration & Finance Committee meeting.

#### **B. Finance Department Activities Update**

**Action:**

1. Received and filed.

**6. REPORTS / DISCUSSION**

**A. PACE Programs Activities Update: Adoption of Unclaimed Refund Policy and Procedure**

After presentation and discussion, this item was tabled for a future meeting to give staff time to determine 1) what the state would do with any unclaimed refunds; and 2) the costs should WRCOG develop and maintain its own portal and securing it against spam and ransom ware, as well as redundancy, archiving, and retention.

**Actions:**

1. This item was tabled for a future meeting.

**B. Fiscal Year 2021/2022 TUMF Collection Update**

Chris Gray, WRCOG Deputy Executive Director, reported that the TUMF Program is in its third best year in the history of the Program. While revenues were anticipated to be approximately \$60M, staff now anticipates a fiscal year collection of between \$70M and \$75M once all pending payments are processed.

There is significant development activity in the Cities of Beaumont and Hemet, at levels not experienced before. The City of Norco recently submitted its largest payment to WRCOG in the history of the Program. In general, there has been a huge uptick in Industrial revenue collected by the Program; however, single-family revenue is still the main contributor.

**Action:**

1. Received and filed.

**7. REPORT FROM THE EXECUTIVE DIRECTOR**

Dr. Wilson welcomed the new Committee members. Staff will be doing a better job engaging with Committee members by adjusting meeting agendas for urgent items to be higher on the agenda.

**8. ITEMS FOR FUTURE AGENDAS**

There were no requests for items for future agendas.

**9. GENERAL ANNOUNCEMENTS**

There were no general announcements.

**10. CLOSED SESSION**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Government Code Section 54957.6  
Agency designated representatives: Chair and General Counsel  
Unrepresented employee: Executive Director

There were no reportable actions.

## **12. NEXT MEETING**

The Administration & Finance Committee is DARK in the month of August. The next Administration & Finance Committee meeting is scheduled for Wednesday, September 14, 2022, at 12:00 p.m., on the Zoom platform with the option for Committee members to attend in person.

## **13. ADJOURNMENT**

The meeting of the Administration & Finance Committee adjourned at 1:32 p.m.