

Western Riverside Council of Governments

4.A

Regular Meeting

~ Minutes ~

Monday, June 1, 2020

2:00 PM

Zoom Platform

1. CALL TO ORDER

The meeting was called to order by Chair Bonnie Wright at 2:02 p.m. on June 1, 2020, on the Zoom virtual platform.

2. CALL TO ORDER

Jurisdiction	Attendee Name	Status	Arrived / Departed
City of Banning	Daniela Andrade	Present	1:55 PM
City of Beaumont	Mike Lara	Present	1:55 PM
City of Calimesa	Jeff Cervantez	Present	1:55 PM
City of Canyon Lake		Absent	
City of Corona	Jason Scott	Present	1:55 PM
City of Eastvale	Joseph Tessari	Present	1:55 PM
City of Hemet	Bonnie Wright	Present	1:55 PM
City of Jurupa Valley	Micheal Goodland	Present	1:55 PM
City of Lake Elsinore		Absent	
City of Menifee	Matt Liesemeyer	Present	1:55 PM
City of Moreno Valley	Victoria Baca	Present	1:55 PM
City of Murrieta	Kelly Seyarto	Present	1:55 PM
City of Norco	Kevin Bash	Present	1:55 PM
City of Perris	Rita Rogers	Present	1:55 PM
City of Riverside	Rusty Bailey	Present	1:55 PM
City of San Jacinto	Crystal Ruiz	Present	1:55 PM
City of Temecula	James Stewart	Present	1:55 PM
City of Wildomar	Ben Benoit	Present	1:55 PM
District 1		Absent	
District 2	Karen Spiegel	Present	1:55 PM
District 3	Chuck Washington	Present	1:55 PM
District 5	Jeff Hewitt	Present	1:55 PM
EMWD	Ronald Sullivan	Present	1:55 PM
WMWD	Brenda Dennstedt	Present	1:55 PM
Morongo Band of Mission Indians		Absent	
Office of Education (ex-officio)	Dr. Judy White	Present	2:23 PM
TAC Chair	Chris Lopez	Present	1:55 PM
Executive Director	Rick Bishop	Present	1:55 PM

Note: Times above reflect when the member logged in; they may have arrived at the meeting earlier.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT CALENDAR

RESULT:	APPROVED AS RECOMMENDED
MOVER:	Jurupa Valley
SECONDER:	Eastvale
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5, EMWD, WMWD
ABSENT:	Canyon Lake, Lake Elsinore, District 1, Morongo Band of Mission Indians

A. Summary Minutes from the May 4, 2020, Executive Committee Meeting are Available for Consideration

Action: 1. *Approved the Summary Minutes from the May 4, 2020, Executive Committee meeting.*

B. Action Minutes from the June 20, 2019, General Assembly meeting are Available for Consideration

Action: 1. *Approved the Action Minutes from the June 20, 2019, General Assembly meeting.*

C. TUMF Program Activities Update: Approval of TUMF Reimbursement Agreements and the 2020 TUMF Southwest Zone 5-year Transportation Improvement Program

- Actions:**
1. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement with the County of Riverside for the Right-of-Way and Construction Phases of the Rancho California / Calle Contento Rd. Roundabout Project in an amount not to exceed \$2,500,000.*
 2. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement Amendment with the County of Riverside for the Right-of-Way and Construction Phases of the Temescal Canyon Rd. (Dos Lagos to Dawson) Widening Project in an amount not to exceed \$4,600,000.*
 3. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement Amendment with the County of Riverside for the Project Planning (PA&ED), Engineering, (PS&E), and Right-of-Way Phases of the Temescal Canyon Rd. (El Cerrito to Tom Barnes) Widening Project in an amount not to exceed \$5,640,000.*
 4. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement with the City of Menifee for the Project Planning (PA&ED), and Engineering (PS&E) Phases of the McCall / I-215 Interchange Project in an amount not to exceed \$2,852,230.*
 5. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement with the City of Banning for the Project Planning (PA&ED), and Engineering (PS&E) Phases of the Sun Lakes Boulevard Project in an amount not to exceed \$1,000,000.*

6. *Authorized the Executive Director to execute a TUMF Reimbursement Agreement Amendment with the City of Lake Elsinore for the Project Planning (PA&ED), Engineering (PS&E), Right-of-Way and Construction Phases of the Temescal Canyon Rd. Bridge Replacement Project in an amount not to exceed \$2,269,874.*
7. *Approved the 2020 TUMF Southwest Zone 5-Year Transportation Improvement Program.*

D. Approval of Fiscal Year 2020/2021 Agency Salary Schedule

- Action:**
1. *Adopted Resolution Number 23-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments adopting the revised Fiscal Year 2019/2020 publicly available salary schedule and the new Fiscal Year 2020/2021 publicly available salary schedules effective July 1, 2019 through June 30, 2021, as required by the California Public Employee's Retirement System.*

E. 3rd Quarter Draft Budget Amendment for Fiscal Year 2019/2020

- Action:**
1. *Approved the 3rd Quarter Draft Budget Amendment for Fiscal Year 2019/2020.*

F. PACE Program Activities Update: Requests to Authorize Annual Levy Assessments and Update Regarding Assembly Bill 2501

- Actions:**
1. *Adopted Resolution Number 07-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in various counties.*
 2. *Adopted Resolution Number 09-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Butte County and certifying to Butte County the validity of the legal process used to place direct charges on the secured tax roll.*
 3. *Adopted Resolution Number 16-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments certifying compliance with state law with respect to the levying of special assessments in Monterey County.*
 4. *Adopted Resolution Number 19-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Sutter County and certifying to Sutter County the validity of the legal process used to place direct charges on the secured tax roll.*
 5. *Adopted Resolution Number 08-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Amador County.*
 6. *Adopted Resolution Number 10-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in the Glenn County.*
 7. *Adopted Resolution Number 11-20; A Resolution of the Executive*
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- Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Humboldt County.*
8. *Adopted Resolution Number 12-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Kern County.*
 9. *Adopted Resolution Number 13-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Madera County.*
 10. *Adopted Resolution Number 14-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Mendocino County.*
 11. *Adopted Resolution Number 15-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments certain representations and authorizing the placement of assessments on the tax roll in Merced County.*
 12. *Adopted Resolution Number 17-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Nevada County.*
 13. *Adopted Resolution Number 18-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in San Mateo County.*
 14. *Adopted Resolution Number 20-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Yolo County.*
 15. *Adopted Resolution Number 21-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments making certain representations and authorizing the placement of assessments on the tax roll in Yuba County.*

G. Amendment to the Professional Service Agreements for the Riverside County Transportation Analysis Model (RIVCOM) and On-Call Planning Services

- Actions:**
1. *Approved the First Amendment to the Professional Services Agreement between WRCOG and WSP USA, Inc. for technical and advisory support to WRCOG on the update of the Riverside County Transportation Analysis Model (RIVCOM), extended the term of the Agreement through June 30, 2021.*
 2. *Approved the Third Amendment to the Professional Services Agreement between WRCOG and Alta Planning + Design, Inc., to provide WRCOG and RCHCA in its transportation planning and grant writing assistance activities to increase the total not to exceed amount from \$200,000 to \$300,000.*
 3. *Approved the Third Amendment to the Professional Services Agreement between WRCOG and Blais & Associates for support to WRCOG grant writing services assistance to increase the total not to exceed amount from \$200,000 to \$300,000, extending the term of the Agreement through June 30, 2021.*
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4. *Approved the Third Amendment to the Professional Services Agreement between WRCOG and Fehr & Peers for support to WRCOG on transportation planning services to increase the total not to exceed amount from \$200,000 to \$250,000, extending the term of the Agreement through June 30, 2021.*
5. *Approved the Third Amendment to the Professional Services Agreement between WRCOG and National Community Renaissance of California for support to WRCOG staff in planning and housing-related activities, extending the term of the Agreement through June 30, 2021.*
6. *Approved the Second Amendment to the Professional Services Agreement between WRCOG and PlaceWorks, Inc., for support to WRCOG in its economic and demographic forecasting services and general staff support activities to increase the total not to exceed amount from \$150,000 to \$250,000, extending the term of the Agreement through June 30, 2021.*

H. Annual Used Oil Payment Program – Cycle 11

- Action:**
1. *Adopted Resolution Number 22-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments to support Regional Application – Used Oil Payment Program – 11.*

I. Finance Department Activities Update

- Action:**
1. *Received and filed.*

J. WRCOG Committees and Agency Activities Update

- Action:**
1. *Received and filed.*

K. Regional Streetlight Program Activities Update

- Action:**
1. *Received and filed.*

L. Western Riverside Energy Partnership Program Activities update

- Action:**
1. *Received and filed.*

M. Report out of WRCOG Representatives on Various Committees

- Action:**
1. *Received and filed.*

N. Regional Energy Network Development Activities Update

- Action:**
1. *Received and filed.*

5. REPORTS / DISCUSSION (Note: Items were taken out of order)

A. Report from the League of California Cities

Erin Sasse, League of California Cities representative, reported that an action alert will be sent out shortly so please keep an eye out for it. The League has been fighting to get an allocation of the State's portion of CARES funding as well as direct and flexible funding from the federal government. The League is asking cities to send letters / make phone calls to the Legislators –

the Governor indicated in his May Revise would share \$450 Million of the State's CARES Act allocation with the cities; however, the League is asking for an increase to \$500 million so that the minimum a city gets is \$50,000 and the proportion split amongst other cities is not spread so far apart.

Action: 1. *Received and filed.*

B. Nominations for Chair, Vice-Chair, and 2nd Vice-Chair Positions for Fiscal Year 2020/2021

Rick Bishop, WRCOG Executive Director, reported that WRCOG's founding documents allow for the Executive Committee to act on behalf of the General Assembly. Due to the cancellation of General Assembly because of to COVID-19, the recommendations presented today are being forwarded from the Administration & Finance Committee, which serves as the nominating committee for WRCOG's Executive Committee leadership.

Chair Bonnie Wright acknowledged all of the Executive Committee members and staff from member agencies who participated faithfully in this organization and provided the leadership and guidance that results in successes each year. Chair Wright acknowledged member agency individuals who have Chaired WRCOG's key staff-level committees during the last year.

- Chris Lopez, City Manager for the City of Hemet, who Chaired the Technical Advisory Committee,
- Bob Moehling, City of Murrieta, who Chaired the Public Works Committee,
- H.P. Kang, City of Hemet, who Chaired the Planning Directors Committee, and
- Lorena Rocha, City of Hemet, who Chaired the Finance Directors Committee.

Chair Wright thanked Mayor Pro Tem Kevin Bash, Supervisor Karen Spiegel, and Mayor Pro Tem Crystal Ruiz, for their willingness to lead this organization during the next fiscal year.

Chair Wright indicated that it has been an honor to serve as Chair for the past year, and thanked staff for their professionalism and expertise.

Action: 1. *Selected the following slate of individuals for leadership positions for Fiscal Year 2020/2021:*

Chair: Kevin Bash, Mayor Pro Tem, City of Norco

Vice-Chair: Karen Spiegel, Supervisor, District 2

2nd Vice-Chair: Crystal Ruiz, Mayor Pro Tem, City of San Jacinto

The gavel was passed to incoming Chair, Kevin Bash.

RESULT:	APPROVED AS RECOMMENDED
MOVER:	Murrieta
SECONDER:	Wildomar
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Perris, Riverside, Temecula, Wildomar, District 3, District 5, EMWD, WMWD
ABSTAIN:	Norco, San Jacinto, District 2
ABSENT:	Canyon Lake, Lake Elsinore, District 1, Morongo Band of Mission Indians

C. Future Forward Series Presentation: COVID-19 Fiscal Impacts Analysis

Teifion Rice-Evans, Managing Principal at Economic & Planning Systems, Inc., reported that on average WRCOG jurisdictions will face 35% of city general revenues at immediate risk, with Retail Sales and Use Tax being the most heavily impacted by COVID-19. The WRCOG subregion has a much higher reliance on Sales and Use Tax than the state as a whole. Phase 2 of the analysis will include potential fiscal mitigation measures.

Action: 1. *Received and filed.*

D. Presentation by the Riverside County Superintendent of Schools

Dr. Judy White, Riverside County Superintendent of Schools, reported that the various County Superintendents met with the State Superintendent and the Governor. The State Superintendent and the Governor had two requests – to continue meal services and distance learning.

Riverside County has served more than 8 million meals to students. Summer school will be offered as virtual distance learning throughout the County except for Desert Center. The County Superintendents are waiting for further guidance on reopening schools. Individual districts will have to make the decision on reopening based upon a report that is expected to be released from the state next week.

A Task Force was convened for all school districts throughout Riverside County. A report by the Task Force is expected to be released on June 15, 2020, and will provide considerations on reopening schools. Currently, all school districts in Riverside County are slated to open between August 5 and August 19, 2020. The Corona-Norco School District has school year-round and is scheduled to reopen July 6, 2020. This will be the first School District in the state to be reopening so soon and will likely be through virtual learning.

It is likely that masks and physical distancing will be required for in-person schooling. There will also be a decrease in the number of maximum number of students allowed in a classroom; this will be a major challenge.

The school districts were informed that, regarding the Governor's May Revise, their budgets would be cut by 10%. This will be a \$50 million cut to the districts in Riverside County. There is no way the schools can meet the requirements such as additional hand-washing stations and more classroom space with a cut in the budget.

Based upon survey results, some parents do not want their children returning to school this upcoming school year, while others want their children back in school now, participating in

sports and extra-curricular activities, and are not concerned about medical precautions. Dr. White asked WRCOG and its member jurisdictions to consider using a portion of any CARES funding it may receive to support the schools with the purchase of learning devices, and to provide CARES funding for childcare for essential workers.

Next school year, one-third of the local District Superintendents will be new.

Action: 1. *Received and filed.*

E. Adoption of the Fiscal year 2020/2021 Agency Budget

Andrew Ruiz, WRCOG Chief Financial Officer, reported that staff is making a 30% decrease in the Agency budget due to uncertainties related to COVID-19.

Since the May presentation of the draft budget, Storm Water Grants (approximately \$100,000) has been removed and a Climate Resiliency Grant has been added (approximately \$125,000) has been added.

Total projected revenues are approximately \$40,539,536 and expenditures are approximately \$40,468,538.

Action: 1. *Adopted Resolution Number 24-20; A Resolution of the Executive Committee of the Western Riverside Council of Governments adopting the Fiscal Year 2020/2021 Agency Budget.*

RESULT:	APPROVED AS RECOMMENDED
MOVER:	District 3
SECONDER:	Jurupa Valley
AYES:	Banning, Beaumont, Calimesa, Corona, Eastvale, Hemet, Jurupa Valley, Menifee, Moreno Valley, Murrieta, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 3, District 5, EMWD, WMWD
ABSENT:	Canyon Lake, Lake Elsinore, District 1, Morongo Band of Mission Indians

F. COVID-19 Update: County Reopening Activities

Juan Perez, Riverside County Director of Transportation and Land Management, reported that the Riverside County Economic Recovery Task Force presented a Readiness and Reopening Framework on May 12, 2020, to the Riverside County Board of Supervisors. The California Department of Public Health then approved the County Regional Variance Attestation on May 22, 2020, which would allow Riverside County to move into accelerated Stage 2.

Riverside County is now in Accelerated Stage 2 which provides for the opening of malls and swap meets, dine-in restaurants, car washes, and pet grooming to name a few. As various sectors have been re-opened, an Economic Recovery Task Force has been formed to provide the Board of Supervisors with insight and share best practices across a broad spectrum of industries in Riverside County.

The County was able to secure a supply of surgical face coverings and are distributing these to businesses in need of these supplies.

The County is working to establish a Business Assistance Program which would utilize CARES Act funding to assist local businesses. A resolution will be presented to the Board of Supervisors that, if adopted, would allow expansion of outdoor seating for businesses within the unincorporated areas of the County.

Committee member Brenda Dennstedt asked if the focus of the Task Force will be on existing businesses or projects which may have recently experienced set-backs due to COVID-19, and if there are any representatives from any local water agencies on the Task Force.

Mr. Perez responded that the main emphasis has been on existing businesses which have struggled with the new requirements to operate. The County has not seen any significant impact to new construction to date. There are currently no water agency representatives on the Task Force; however, subcommittees are looking to be formed to cover specific areas and increase participation.

Action: 1. *Received and filed.*

6. REPORT FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR

Chris Lopez, Technical Advisory Committee Chair, was not present.

7. REPORT FROM COMMITTEE REPRESENTATIVES

Michael Goodland, Southern California Association of Governments' (SCAG) Community, Economic and Human Development Committee representative, reported that SCAG will be holding its General Assembly next week via Zoom.

Karen Spiegel added that two members of Riverside County have been elected to SCAG's leadership.

8. REPORT FROM THE EXECUTIVE DIRECTOR

Rick Bishop introduced Avie Barron, the new Senior Analyst who will be working with Western Community Energy. WRCOG is close to completing all of the nearly 50,000 streetlight retrofits under the Streetlight Program. Lupe Lotman was congratulated for 15 years of WRCOG service. Barbara Spoonhour will be retiring at the end of July.

Ms. Spoonhour thanked Mr. Bishop for his leadership throughout the years, the elected officials and leadership for their forward thinking, and her family for their support.

9. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

10. GENERAL ANNOUNCEMENTS

There were no general announcements.

11. NEXT MEETING

The Executive Committee meeting scheduled for July is CANCELLED. The next Executive Committee meeting is scheduled for Monday, August 3, 2020, at 2:00 p.m., via the Zoom platform.

12. ADJOURNMENT

The meeting was adjourned at 3:05 p.m.
