



Western Riverside Council of Governments Technical Advisory Committee

AGENDA

Thursday, November 18, 2021
9:30 AM

Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501

WRCOG'S OFFICE IS CURRENTLY CLOSED TO THE PUBLIC DUE TO COVID-19

[Join Zoom Meeting](#)

Meeting ID: 830 6423 0888

Password: 111821

Dial in: (669) 900 9128 U.S.

SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill 361 (Government Code Section 54953) (AB 361). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to snelson@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Suzy Nelson 72 hours prior to the meeting at (951) 405-6703 or snelson@wrcog.us. Later requests accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Jeff Van Wagenen, Chair)
2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENTS

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Summary Minutes from the October 21, 2021, Technical Advisory Committee Meeting

Requested Action(s): 1. Approve the Summary Minutes from the October 21, 2021, Technical Advisory Committee meeting.

B. Finance Department Activities Update

Requested Action(s): 1. Receive and file.

C. Approval of Technical Advisory Committee 2022 Meeting Schedule

Requested Action(s): 1. Approve the Schedule of Technical Advisory Committee meetings for 2022.

6. REPORTS / DISCUSSION

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

A. Santa Ana Municipal Separate Storm Sewer System (MS4) Permit Compliance Program Activities Update

Requested Action(s): 1. Receive and file.

B. Governor's Office of Business and Economic Development Activities Update

Requested Action(s): 1. Receive and file.

C. Riverside County Regional Broadband Efforts

Requested Action(s): 1. Receive and file.

7. REPORTS FROM THE TECHNICAL ADVISORY COMMITTEE CHAIR

Jeff Van Wagenen, County of Riverside

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson

9. ITEMS FOR FUTURE AGENDAS ~ Members

Members are invited to suggest additional items to be brought forward for discussion at future Executive Committee meetings.

10. GENERAL ANNOUNCEMENTS ~ Members

Members are invited to announce items / activities which may be of general interest to the Executive Committee.

11. NEXT MEETING

The Technical Advisory Committee is DARK in the month of December. The next Technical Advisory Committee meeting is scheduled for Thursday, January 20, 2022, at 9:30 a.m., virtually on the Zoom platform.

12. ADJOURNMENT

Technical Advisory Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Technical Advisory Committee was called to order by Chair Jeff Van Wagenen at 9:30 a.m. on October 21, 2021, on the Zoom platform.

2. PLEDGE OF ALLEGIANCE

Chair Van Wagenen led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Banning - Doug Schulze
- City of Beaumont - Todd Parton
- City of Calimesa - Bonnie Johnson
- City of Canyon Lake - Chris Mann
- City of Corona - Roger Bradley
- City of Eastvale - Bryan Jones
- City of Jurupa Valley - Rod Butler
- City of Lake Elsinore - Brad Brophy
- City of Moreno Valley - Mike Lee*
- City of Murrieta - Louie Lacasella
- City of Perris - Clara Miramontes
- City of Riverside - Al Zelinka
- City of Temecula - Betsy Lowrey
- City of Wildomar - Gary Nordquist
- County of Riverside - Jeff Van Wagenen (Chair)
- Eastern Municipal Water District (EMWD) - Danielle Coats
- March Joint Powers Authority (JPA) - Dr. Grace Martin*

*Arrived after Roll Call

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Banning / Canyon Lake) 15 yes; 0 no; 0 abstention. Items 5.A through 5.D were approved.

A. Summary Minutes from the September 16, 2021, Technical Advisory Committee Meeting

Action:

1. Approved the Summary Minutes from the September 16, 2021, Technical Advisory Committee meeting.

B. SCAG Activities Update

Action:

1. Received and filed.

C. Finance Department Activities Update

Action:

1. Received and filed.

D. ICMA Activities Update

Action:

1. Received and filed.

6. REPORTS / DISCUSSION

A. Cal Cities Activities Update

Erin Sasse, Regional Public Affairs Manager with Cal Cities, reported that the Governor has ended the legislation session; it is the first year of a two-year session.

Some positive bills supported and signed into legislation include SB 60 (Glazer. Residential short-term rental ordinances: health or safety infractions: maximum fines.), which allows cities and counties to impose larger fines for violations in short-term rentals; and AB 361 (Robert Rivas. Open meetings: state and local agencies: teleconferences.), which allows the continuation of Brown Act meetings to happen virtual. Cities and counties would have to adhere to the legislation rules, but the State would follow the Governor's Executive Order. Continued conversation regarding Brown Act reform is anticipated. SB 618 (Laird. Organic waste: reduction regulations: local jurisdiction compliance.) would authorize a local jurisdiction facing continuing violations that commence during the 2022 calendar year of those regulations to submit to the department no later than March 1, 2022, a notification of intent to comply, as prescribed.

Cal Cities will be holding the Division meeting on November 8, 2021, virtually.

Action:

1. Received and filed.

B. West Virginia University Vocation Integrated Cost Elimination for Maintenance and Repair of Alternative Fuel Vehicles

Taylor York, Consultant with Kearns and West, provided an update on the partnership between WRCOG and the West Virginia University's (WVU) Center for Alternative Fuels. In early 2020, WRCOG partnered with WVU Center for Alternative Fuels, Engines and Emissions (CAFEE), and Clean Cities Coalitions from the regions of Coachella Valley and West Virginia to jointly propose a study that will estimate

maintenance costs of heavy- and medium-duty vehicles fueled by alternative fuels such as natural gas, propane, electric, and high biodiesel blends. The Study specifically addresses medium- and heavy-duty vehicles operating in urban delivery vocations, port drayage, school buses, refuse trucks, and transit bus vocations. Funding was awarded through a U.S. Department of Energy grant (DE-FOA-0002197). Partnership between WVU CAFEE and the Clean Cities Coalitions is vital for the Study, as Coalitions will lead engagement and data collection from their well-established fleet and industry network.

WRCOG will support WVU CAFEE by conducting outreach to fleet operators in the Western Riverside County subregion, leveraging the network of relationships and fleet contacts established through the activities of the Western Riverside County Clean Cities Coalition and other programs. Coalition staff will work closely with WVU CAFEE to determine the most appropriate form for recording this data. This Study aims to categorize alternative fuel vehicles maintenance costs based on different components of the vehicle, namely: a) engine, b) transmissions, c) fuel system, d) brake system, and e) emissions control system and associated sensors. Costs will be further classified by the type of maintenance, specifically: a) periodic, b) preventative, and c) repair or corrective maintenance costs.

The project is organized into three funding rounds. The scope and budget contained in this report addresses the first round of funding, with a reimbursable budget of \$54,167, and a cost share of \$28,846. Cost share can be satisfied using in-kind methods such as WRCOG staff or contractor time. Two more subsequent funding rounds are proposed, each with a reimbursable budget of \$54,176 and a cost share of \$23,077. If all funding rounds are implemented, the total reimbursable contract value of the project over three years will be \$162,501, with a total cost share of \$75,000.

The project is proposed to occur over a three-year period, with an ultimate end date of November 2023. The scope proposal for the first round of the project is scheduled through December 2021. The project team is exploring opportunities to extend the due date of the first round into 2022 to ensure timely completion of project deliverables. The project proposal identifies two additional rounds of funding to support similar scopes of work through 2023.

Action:

1. Received and filed.

C. The American Rescue Plan Act of 2021 Funding Update

Chris Gray, WRCOG Deputy Executive Director, presented an overview and update on the American Rescue Plan Act (ARPA) of 2021 funding. ARPA allocated \$65 billion in funding to cities and counties across the United States to address impacts from COVID-19. Of that, \$8 billion is allocated for cities and counties in California. Cities and counties with populations greater than 50,000 will receive a direct allocation. Cities with populations less than 50,000 will receive an allocation through the State.

Representatives from the County of Riverside and Cities of Perris and Riverside provided presentations on how their respective jurisdiction is anticipating to allocate the funds. A similar concern across all three jurisdictions was to allocate funding to infrastructure (which includes broadband), housing and homelessness, as well as help to rebuild the child care system. All jurisdictions are waiting on the Department of Treasury for the final guidelines.

The City of Perris reached out to its community and created an online poll for residents input. This gave

residents a way to voice their thoughts on how to use the ARPA funds in their community. From the input received back, the responses were somewhat in-line with staff's recommendations.

Action:

1. Received and filed.

7. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson did not attend, but Mr. Gray reported that as of now all future meetings will be held virtually until further notice.

8. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

9. GENERAL ANNOUNCEMENTS

There were no general announcements.

10. NEXT MEETING

The next Technical Advisory Committee meeting is scheduled for Thursday, November 18, 2021, at 9:30 a.m., on the Zoom platform.

11. ADJOURNMENT

The meeting of the Technical Advisory Committee adjourned at 10:26 a.m.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Finance Department Activities Update
Contact: Andrew Ruiz, Chief Financial Officer, aruiz@wrcog.us, (951) 405-6740
Date: November 18, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on the Agency Audit for Fiscal Year 2020/2021 and financials through September 2021.

Background:

Fiscal Year 2020/2021 Agency Audit

WRCOG's annual Agency audit is currently in progress. Staff anticipate the audit to be completed by November 2021 and the CAFR issued by December 2021. Staff will begin to present to the various WRCOG committees in January 2022. WRCOG has received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past seven years and will be applying for the award once the audit has been completed.

Additionally, WRCOG will be submitting a Request for Proposal for financial audit services. WRCOG has utilized the services of the audit firm Rogers, Anderson, Malody, and Scott, LLC, for the past five years to conduct its financial audit.

Financial Report Summary Through September 2021

The Agency's Financial Report summary through September 2021, a monthly overview of WRCOG's financial statements in the form of combined Agency revenues and costs, is provided as Attachment 1. These are preliminary numbers and have not yet been finalized for the fiscal year.

Prior Action(s):

November 1, 2021: The Executive Committee received and filed.

October 28, 2021: The Finance Directors Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

[Attachment 1 - September 2021 Financials](#)



Western Riverside Council of Governments

Budget to Actuals

For Month Ending September 30, 2021

	Approved Budget 6/30/2022	Actual Thru 9/30/2021	Remaining Budget 6/30/2022
Total Agency Budget			
Revenues			
Member Dues	286,640	286,640	-
Overhead Transfer In	2,000,000	492,582	1,507,418
TUMF Commercial	4,800,000	251,747	4,548,253
TUMF Retail	4,800,000	604,057	4,195,943
TUMF Industrial	7,680,000	930,804	6,749,196
TUMF Single Family	19,200,000	7,531,228	11,668,772
TUMF Multi Family	9,600,000	545,128	9,054,872
TUMF Commerical - Admin Fee	200,000	10,489	189,511
TUMF Retail - Admin Fee	200,000	25,169	174,831
TUMF Industrial - Admin Fee	320,000	38,783	281,217
TUMF Single Family - Admin Fee	800,000	313,801	486,199
TUMF Multi-Family - Admin	400,000	22,714	377,286
Grant Revenue	1,663,000	138,583	1,524,417
HERO Admin Revenue	2,250,000	481,100	1,768,900
Clean Cities Revenue	240,000	151,000	89,000
Solid Waste Revenue	112,970	112,970	-
Used Oil Grants	168,023	168,023	-
Total Revenues	\$ 57,669,021	\$ 12,104,818	\$ 45,564,203
Expenses			
Salaries & Wages - Fulltime	2,745,899	631,557	2,114,342
Fringe Benefits	1,319,884	235,381	1,084,503
Overhead Allocation	1,682,458	420,615	1,261,843
General Legal Services	968,100	596,765	371,335
Commissioners Per Diem	57,500	15,150	42,350
Parking Cost	20,000	4,687	15,314
Office Lease	350,000	70,919	279,081
Fuel Expense	1,500	28	1,472
General Assembly Expense	300,000	58	299,942
Parking Validations	15,450	2,098	13,352
Staff Recognition	1,000	632	368
Coffee and Supplies	3,000	931	2,069
Event Support	95,737	17,315	78,422
Meeting Support Services	5,250	16	5,234
Program/Office Supplies	13,700	7,850	5,850
Misc. Office Equipment	1,000	1,016	(16)
Computer Equipment/Supplies	2,000	2,864	(864)
Computer Software	102,000	6,025	95,975
Membership Dues	31,750	391	31,359
Subscriptions/Publications	4,250	940	3,310
Postage	5,350	1,367	3,983
Other Household Expenses	3,250	253	2,997
Storage	5,000	1,567	3,433
Recording Fee	10,000	52	9,948
Communications - Regular Phone	16,000	3,789	12,211
Communications - Cellular Phones	13,500	3,386	10,114
Communications - Computer Services	53,000	6,041	46,959
Insurance - Errors & Omissions	15,000	9,335	5,665
Insurance - Gen/Busi Liab/Auto	99,500	67,420	32,080
TUMF Project Reimbursement	46,080,000	2,594,690	43,485,310
Seminars/Conferences	9,650	45	9,605



Western Riverside Council of Governments

Budget to Actuals

For Month Ending September 30, 2021

	Approved Budget 6/30/2022	Actual Thru 9/30/2021	Remaining Budget 6/30/2022
Total Agency Budget			
Travel - Mileage Reimbursement	9,500	679	8,821
Travel - Airfare	4,250	350	3,900
Meals	7,400	172	7,228
Training	7,500	40	7,460
Consulting Labor	2,924,616	492,258	2,432,358
Total Expenses	\$ 57,513,228	\$ 5,338,437	\$ 52,316,546



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Approval of Technical Advisory Committee 2022 Meeting Schedule
Contact: Chris Gray, Deputy Executive Director, cgray@wrcog.us, (951) 405-6710
Date: November 18, 2021

Requested Action(s):

1. Approve the Schedule of Technical Advisory Committee meetings for 2022.

Purpose:

The purpose of this item is to provide and obtain approval of a meeting schedule for 2022.

Background:

Below are the proposed 2022 meeting dates for the Technical Advisory Committee (TAC). All TAC meeting dates are proposed for the 3rd Thursday of the month, monthly, at 9:30 a.m.

Day and Time	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
3rd Thurs. @ 9:30 a.m.	20	17	17	21	19	DARK	21	18	15	20	17	DARK

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Santa Ana Municipal Separate Storm Sewer System (MS4) Permit Compliance Program Activities Update

Contact: Darcy Kuenzi, Government Affairs Officer, Riverside County Flood Control and Water Conservation District, dkuenzi@rivco.org, (951) 955-1688

Date: November 18, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide a presentation from the Riverside County Flood Control and Water Conservation District regarding the status of National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System Programs.

Background:

The Cities and County of Riverside, as well as the Riverside County Flood Control and Water Conservation District and Coachella Valley Water District (Permittees), are jointly regulated by National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) Permits issued by the Santa Ana, Colorado and San Diego Regional Water Quality Control Boards. These permits, issued pursuant to the federal Clean Water Act, are designed to protect local lakes, rivers and streams from pollution associated with urban runoff. The NPDES MS4 Permits require Permittees to take action to regulate business and new developments, as well as residential areas and Permittee facilities in order to minimize the potential for pollutants to be mobilized by runoff and conveyed through the storm drain system to local lakes, rivers and streams. Enhanced programs are required to address waterbodies that may be impaired by pollutants in urban runoff.

The presentation will address:

1. The status of Total Maximum Daily Loads (TMDL's) for Lake Elsinore, Canyon Lake and the Santa Margarita River Estuary
2. NPDES MS4 Permit renewal
3. Trash Management Regulations
4. Funding Opportunities
5. Stormwater Legislative Updates
6. Partnership Program

Prior Action(s):

May 20, 2021: The Technical Advisory Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Governor's Office of Business and Economic Development Activities Update
Contact: Matthew Mena, GO-Biz Regional Business Development Specialist (Inland Empire), matthew.mena@gobiz.ca.gov, (916) 600-3006
Date: November 18, 2021

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on economic development programs and incentives available through the Governor's Office of Business and Economic Development (GO-Biz).

Background:

GO-Biz serves as the State of California's resource for job growth, economic development and business assistance efforts. Free service offerings such as incentive identification, site selection, regulatory or permitting compliance assistance, as well as foreign direct invest and export assistance, are just a few resources offered through GO-Biz.

Various programs and incentives intended to attract, retain, or help a business expand are being offered through GO-Biz. Programs such as the CA Competes Tax Credit, Research and Corporate Income Tax Credit, New Employment Tax Credit, Partial Sales and Use Tax Exemption, Full Sales and Use Tax Exemption, along with highlights from the Governor's Budget will be shared by the Inland Empire GO-Biz Representative.

Notably

GO-Biz has specifically dedicated an Inland Empire representative to the region and member agencies are encouraged to leverage the resources and expertise of GO-Biz to supplement economic development efforts related to business expansion, attraction, and retention needs.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.



Western Riverside Council of Governments Technical Advisory Committee

Staff Report

Subject: Riverside County Regional Broadband Efforts
Contact: Tom Mullen, Chief Data Officer, Riverside County Information Technology,
tmullen@rivco.org, (951) 955-1850
Date: November 18, 2021

Requested Action(s):

1. Receive and file.
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Purpose:

The purpose of this item is to present information regarding regional efforts to improve Broadband services within Riverside County.

Background:

This item is reserved for a discussion regarding broadband funding and implementation from RCIT.

Prior Action(s):

November 10, 2021: The Administration & Finance Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact.

Attachment(s):

None.