



# Western Riverside Council of Governments Solid Waste Committee

## AGENDA

Wednesday, November 16, 2022  
1:00 PM

Western Riverside Council of Governments  
3390 University Avenue, Suite 200  
Riverside, CA 92501

### [Join Zoom Meeting](#)

Meeting ID: 845 8388 0957

Password: 557143

Dial in: (669) 900 9128 U.S.

### **SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill (AB) 361 (Government Code Section 54953). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment.

AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to [jleonard@wrcog.us](mailto:jleonard@wrcog.us).

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Janis Leonard 72 hours prior to the meeting at (951) 405-6702 or [jleonard@wrcog.us](mailto:jleonard@wrcog.us). Later requests accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

**4. PUBLIC COMMENT**

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

**5. CONSENT CALENDAR**

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

**A. Summary Minutes from the August 17, 2022, Solid Waste Committee Meeting**

**Requested Action(s):** 1. Approve the Summary Minutes from the August 17, 2022, Solid Waste Committee meeting.

**B. Used Oil and Filter Recycling Program Activities Update**

**Requested Action(s):** 1. Receive and file.

**C. Approval of Solid Waste Committee Meeting Schedule for 2023**

**Requested Action(s):** 1. Approve the schedule of Solid Waste Committee meetings for 2023.

**6. REPORTS / DISCUSSION**

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

**A. San Gabriel Valley Council of Governments Regional Food Recovery Program Presentation**

**Requested Action(s):** 1. Receive and file.

**B. Edible Food Program Survey and Discussion**

**Requested Action(s):** 1. Receive and file.

**7. ITEMS FOR FUTURE AGENDAS**

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

**8. GENERAL ANNOUNCEMENTS**

Members are invited to announce items / activities which may be of general interest to the Committee.

**9. NEXT MEETING**

The next Solid Waste Committee meeting is scheduled for Wednesday, February 15, 2023, at 1:00 p.m., on the Zoom platform with the option for Committee members to attend in-person.

**10. ADJOURNMENT**

# Solid Waste Committee

## Minutes

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### 1. CALL TO ORDER

The meeting of the Solid Waste Committee was called to order by WRCOG Program Manager Olivia Sanchez at 1:00 p.m. on August 17, 2022, on the Zoom platform.

### 2. PLEDGE OF ALLEGIANCE

Ms. Sanchez led members and guests in the Pledge of Allegiance.

### 3. ROLL CALL

- City of Banning - James Grunewald
- City of Corona - William Carrasco
- City of Eastvale - Simone Blackwell
- City of Hemet - Charles Russell
- City of Jurupa Valley - Andrea Mejia
- City of Lake Elsinore - Nicole McCalmont
- City of Menifee - Kori Jones
- City of Murrieta - Louie Lacasella
- City of Riverside - Christina Navaratnam\*
- City of San Jacinto - Caleb Hargis
- City of Wildomar - Robert Howell

\*Arrived after Roll Call

### 4. PUBLIC COMMENTS

There were no public comments.

### 5. SELECTION OF SOLID WASTE COMMITTEE LEADERSHIP FOR FISCAL YEAR 2022/2023

#### A. Leadership Selection for Fiscal Year 2022/2023

##### **Action:**

1. Selected Caleb Hargis, City of San Jacinto, as Chair, and Andrea Mejia, City of Jurupa Valley, as Vice-Chair.

(Wildomar / Hemet) 9 yes; 0 no; 0 abstention. The City of Banning did not respond. Item 5.A was approved.

### 6. CONSENT CALENDAR – (Hemet / Menifee) 9 yes; 0 no; 0 abstention. The City of Banning did not

respond. Items 5.A through 5.C were approved.

**A. Summary Minutes from the February 16, 2022, Solid Waste Committee Meeting**

**Action:**

1. Approved the Summary Minutes from the February 16, 2022, Solid Waste Committee meeting.

**B. EcoHero Shows Update**

**Action:**

1. Received and filed.

**C. Used Oil and Filter Recycling Program Activities Update**

**Action:**

1. Received and filed.

**7. REPORTS / DISCUSSION**

**A. Solid Waste Legislative Update**

Doug Kobold, Executive Director of the California Product Stewardship Council, provided a review of signed assembly and senate bills that effect solid waste, packaging, California refund value programs, hazardous waste, PFAS and energy conservation.

There were 4,442 bills introduced to the Legislature; 135 solid waste-related bills are making their way through the Assembly and Senate.

Bills to watch include solid waste, grants, and local jurisdiction assistance.

AB 332 (Committee on Environmental Safety and Toxic Materials. Hazardous waste: treated wood waste: management standards) does not require all treated wood waste as hazardous.

AB 504 (McCarty. Solid waste: commercial and organic waste: recycling bins) adds the requirements of organics recycling bins at a business that generates 4 cubic yards or more of commercial solid waste.

AB 707 (Quirk. Mercury Thermostat Collection Act of 2021) encourages the proper disposal of mercury thermostats by providing a \$30.00 rebate per thermostat.

AB 962 (Kamlager. California Beverage Container Recycling and Litter Reduction Act: reusable beverage containers) added reusable / refillable glass bottles to the program.

AB 1201 (Ting. Solid waste: products: labeling: compostability and biodegradability) requires the manufacturers of compostable materials and products to certify that that are.

AB 1311 (Wood. Recycling: beverage containers) added language for bag drops to the funding mechanisms.

SB 54 (Allen. Solid waste: reporting, packaging, and plastic food service ware) allowed for the three signers of the plastic initiatives to remove this item from the ballot measure.

SB 158 (Committee on Budget and Fiscal Review. Hazardous waste) established the Board that is now governing the Department of Toxic Substances Control.

SB 343 (Allen. Environmental advertising: recycling symbol: recyclability: products and packaging) requires that items with the chasing arrows must be proven by the manufacturer as recyclable.

SB 619 (Laird. Organic waste: reduction regulations: local jurisdiction compliance) set March 1, 2022, as the date in which Notification of Intent to Comply had to be filed with regard to SB 1383.

Bills to watch include AB 1749, AB 1857, and SB 45.

**Action:**

1. Received and filed.

**B. SB 1383 Capacity Planning Activities Update**

Olivia Sanchez, WRCOG Program Manager, reported that WRCOG has worked with MSW Consultants to provide assistance for the required capacity planning activity for organics and edible food recovery as required by Senate Bill (SB) 1383.

Dave Davis and Lucas Arias, MSW Consultants, reported that the purpose of SB 1383 is to keep organics out of the landfill. The goal is to reduce organics to landfills by 50% and to reduce the loss of edible food by 20%. The purpose of capacity planning is to support the goals of SB 1383.

MSW calculated recoverable edible food disposed from commercial edible food (tier) generators and created a report that was submitted to Riverside County on the amount of capacity for organics and edible food, which was then incorporated in a report to CalRecycle, per SB 1383 regulations. It should be noted that SB 1383 requirements do not include residential recoverable edible food.

**Action:**

1. Received and filed.

**8. ITEMS FOR FUTURE AGENDAS**

There were no items for future agendas.

**9. GENERAL ANNOUNCEMENTS**

Doug Kobold, Executive Director of the California Product Stewardship Council, announced that the California Supreme Court recently made a decision regarding Zolly vs. the City of Oakland regarding franchise fees. Olivia Sanchez will email information out to the Committee.

**10. NEXT MEETING**

The next Solid Waste Committee meeting is scheduled for Wednesday, November 16, 2022, at 1:00

p.m., on the Zoom platform with the option for Committee members to attend in-person.

## **10. ADJOURNMENT**

The meeting of the Solid Waste Committee adjourned at 2:19 p.m.



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Used Oil and Filter Recycling Program Activities Update  
**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721  
**Date:** November 16, 2022

### Requested Action(s):

1. Receive and file.

### Purpose:

The purpose of this item is to provide an update on the Used Oil Program, program events and community outreach activities.

### WRCOG 2022-2027 Strategic Plan Goal:

Goal #2 - Identify and help secure grants and other potential funding opportunities for projects and programs that benefit member agencies.

### Background:

To date in Fiscal Year (FY) 2022/2023, WRCOG continues to engage the public with its digital campaigns to educate the public on where to properly recycle their used oil and exchange used oil filters for up to two free new ones. Members of the public participate via Facebook by clicking on advertisement that opens an online survey. Upon completion of the survey, participants receive a voucher that provides the date, time, and instructions for participation, and is valid for a free oil filter exchange. Exchanges are available on Saturdays from the time a Certified Collection Center (CCC) auto parts store opens until 5:00 p.m. Staff corresponds with each CCC auto parts store before events, confirming safety measures and procedures are in place. Additional efforts to increase attendance for used oil filter collection events are currently under review.

During FY 2022/2023 the following events have been held to date:

Date	Location	Oil Filters	Attendance
July 9	AutoZone - Perris	39	180
July 16	AutoZone - Riverside	124	157
July 30	AutoZone - Lake Elsinore	30	91
August 20	AutoZone - Temecula	114	111
August 26	AutoZone - Banning	38	95
September 10	O'Reilly's - Jurupa Valley	65	148
September 24	O'Reilly's - Murrieta	42	95
October 1	O'Reilly's - Norco	33	36

October 22	O'Reilly's - San Jacinto	Not available	Not available
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Upcoming FY 2022/2023 events include the following through December 31:

Date	Location
November 5	AutoZone - Hemet
November 12	AutoZone - Eastvale
November 19	AutoZone - Riverside
November 26	AutoZone - Banning
December 3	AutoZone - Calimesa

Three requests were received for used oil event booths for the month of October:

1. October 1, 2022: Canyon Lake Car Show; 136 surveys were completed, and 90 11-gallon oil containers were distributed.
2. October 15, 2022: Lake Elsinore Car Show; staffing not available, but WRCOG provided 90 11-gallon oil containers.
3. October 15, 2022: Corona Household Hazardous Waste event; distributed 202 11-gallon containers.

While staff are trying to accommodate those events sponsored by member jurisdictions, WRCOG is not able to fulfill all car event requests due to a shortage in staffing.

**Prior Action(s):**

**August 17, 2022:** The Solid Waste Committee received and filed.

**Fiscal Impact:**

Used Oil Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 140. Any expenses incurred by WRCOG are reimbursed through a Grant from CalRecycle.

**Attachment(s):**

None.





# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Approval of Solid Waste Committee Meeting Schedule for 2023  
**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721  
**Date:** November 16, 2022

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**Requested Action(s):**

1. Approve the schedule of Solid Waste Committee meetings for 2023.
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**Purpose:**

The purpose of this item is to provide and obtain approval of a meeting schedule for 2023.

**WRCOG 2022-2027 Strategic Plan Goal:**

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

**Background:**

Attached is the proposed schedule of 2023 meeting dates for the Solid Waste Committee. All Solid Waste Committee meeting dates are proposed quarterly for the 3rd Wednesday of the month at 1:00 p.m.

**Prior Action(s):**

None.

**Fiscal Impact:**

This item is for informational purposes only; therefore there is no fiscal impact.

**Attachment(s):**

[Attachment 1 - WRCOG Solid Waste Committee meeting schedule for 2023](#)



## WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS SCHEDULE OF MEETINGS FOR 2023

<b>WRCOG Standing Committee</b>	<b>Day</b>	<b>Time</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUNE</b>	<b>JULY</b>	<b>AUG</b>	<b>SEPT</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>
Solid Waste Committee	Quarterly 3rd Wed.	1:00 p.m.	-	15	-	-	17	-	-	16	-	-	15	-



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** San Gabriel Valley Council of Governments Regional Food Recovery Program Presentation

**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721

**Date:** November 16, 2022

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**Requested Action(s):**

1. Receive and file.
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**Purpose:**

The purpose of this item is to provide an overview of a southern California edible food recovery program to meet the requirements set forth by Senate Bill 1383 and to develop a discussion around a similar program for the Riverside County subregion.

**WRCOG 2022-2027 Strategic Plan Goal:**

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

**Background:**

This item is reserved for a presentation by Mackenzie Bolger, Senior Management Analyst, Sustainability and Natural Resources, with San Gabriel Valley Council of Governments.

**Prior Action(s):**

None.

**Fiscal Impact:**

This item is for informational purposes only; therefore, there is no fiscal impact.

**Attachment(s):**

None.



# Western Riverside Council of Governments Solid Waste Committee

## Staff Report

**Subject:** Edible Food Program Survey and Discussion  
**Contact:** Olivia Sanchez, Program Manager, [osanchez@wrcog.us](mailto:osanchez@wrcog.us), (951) 405-6721  
**Date:** November 16, 2022

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to determine next steps for a possible edible food recovery program to meet SB 1383 requirements in the subregion.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #1 - Serve as an advocate at the regional, state, and federal level for the Western Riverside subregion.

### **Background:**

*Senate Bill 1383 (Short-lived Climate Pollutants) establishes methane emissions reduction targets in a statewide effort to reduce emissions in various sectors of California's economy. SB 1383 also establishes a target by the year 2025 for edible food disposed of, requiring at least 20% to be recovered for human consumption.*

Staff had previously applied for the CalRecycle Food Waste Prevention and Rescue Grant Program in 2019 and was not awarded. Staff has reviewed other models of food rescue programs that address the requirements of SB 1383 to gauge interest in moving forward with a potential program. A survey was sent to the Solid Waste Committee (SWC) members. The survey asked the following questions; responses are included:

1. Would your Jurisdiction be interested in an edible food recovery program with WRCOG member cities?
  - a. Yes - 12
2. Has your jurisdiction outreached to edible food generators in 2022 regarding SB 1383 requirements?
  - a. Yes - 10
  - b. No - 2
3. Has your jurisdiction outreached to food rescue organizations in 2022 regarding SB 1383 requirements?
  - a. Yes - 6

- b. No - 6
- 4. Has your jurisdiction conducted any inspections/reviews for compliance with edible food generators?
  - a. Yes - 3
  - b. No - 9
- 5. Is your jurisdiction already providing food rescue programs either via an App or other service to connect edible food generators with food recovery organizations?
  - a. Yes - 0
  - b. No - 11
  - c. Other - 1 (A lot of our food generators have contracts with food recovery programs)
- 6. Would your jurisdiction be willing to pay for a portion of a program to provide these kinds of services, related to education/outreach/food rescue app/inspections/contract generation?
  - a. Yes - 10
  - b. No - 0
  - c. Other - (Would need more information), (TBD)

Based on this feedback, staff has developed a draft Request for Proposals (RFP). At the SWC meeting, staff will review a potential RFP and discuss how a regional effort could be funded. This discussion will also include how and if WRCOG might be involved in a regional effort.

**Prior Action(s):**

None.

**Fiscal Impact:**

Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 110 (General Fund). Funding for this Program comes from member dues for those member agencies which elect to participate in the Solid Waste Committee. The implementation of a new initiative related to the implementation of SB 1383 is not currently funded in the Solid Waste and Recycling Program.

**Attachment(s):**

[Attachment - Draft RFP Scope of Work Regional Edible Food Rescue Program](#)



# **WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS**

## **Draft Request for Proposal Scope of Work Regional Edible Food Rescue Program**

Prepared October 26, 2022

## Proposed RFP Scope – WRCOG Edible Food Recovery Program

1. Food Recovery Program
  - a. Develop a program to address food rescue and recovery that can be implemented in the sub-region.
    - i. Not limited to applications (apps) for food waste generators/food rescue organizations/food rescue services
2. Food Recovery Organizations (Section 18985.2)
  - a. Update current food Recovery organizations and food recovery services for placement on participating jurisdictions websites.
  - b. List will be updated with each food recovery organization and food recovery services name, physical address, contact information, collection service and the types of food they accept.
  - c. Provide commercial edible food generators with information about the cities' edible food recovery programs
3. Supporting outreach and education compliance (Section 18985.3)
  - a. The date, and to whom the information was disseminated, or direct contact made. If a jurisdiction provides mass distribution through mailings, or bill inserts, it shall provide the date, a copy of the information, and the type and number of accounts receiving information.
  - b. Provide copies off all materials distributed by the designee
4. Documentation (Section 18991.2) & (Section 18995.2)
  - a. Provide a list of commercial edible food generators in their jurisdictions that have a contract or written agreement with food recovery organizations or services pursuant to Section 18991.3(b) of the adopted guidelines.
  - b. A list of food recovery organizations and food recovery services in their jurisdictions and their edible food recovery capacity.
  - c. Documentation of the actions that the jurisdictions have taken to increase edible food recovery capacity.
  - d. Provide all records as required by the adopted guidelines including both organic waste and food recovery components, in the Implementation Record
5. Edible food recovery requirements (Section 18994.2, Article 10)
  - a. Provide the following for the participating member jurisdictions
    - i. A list of commercial edible food generators in their jurisdictions that have a contract or written agreement with food recovery organizations or services pursuant to Section 18991.3(b) of the adopted guidelines.
    - ii. A list of food recovery organizations and food recovery services in their jurisdictions and their edible food recovery capacity.
    - iii. Documentation of the actions that the jurisdictions have taken to increase edible food recovery capacity.
6. Implementation reporting schedule (Section 18994.2)
  - a. Provide a report on or before August 1, 2023, and on or before August 1 of each year thereafter, a report for the period covering the entire previous calendar year.

- i. The number of commercial edible food generators located within their jurisdictions.
    - ii. The number of food recovery services and organizations located and operating within their jurisdictions that contract with or have written agreements with commercial edible food generators for food recovery.
      1. Cities must require food recovery organizations and services that are located within their jurisdictions and contract with or have written agreements with commercial edible food generators pursuant to Section 18991.3(b) of the adopted guidelines to report the amount of edible food in pounds recovered by the service or organization in the previous calendar year to the jurisdictions.
    - b. Cities must report on the total pounds of edible food recovered by food recovery organizations and services pursuant to Subdivision (h)(2)(A) of Section 18994.2 of the adopted guidelines
  7. Compliance Implementation (Section 18994.2)
    - a. Provide the following information with respect to commercial edible food generators and food recovery organizations.
      - i. The number of inspections conducted by type for commercial edible food generators and food recovery organizations.
      - ii. The number of complaints pursuant to Section 18995.3 of the adopted guidelines that were received and investigated, and the number of Notices of Violation issued based on investigation of those complaints.
      - iii. The number of Notices of Violations issued, categorized by the type of entity subject to the adopted guidelines.
      - iv. The number of penalty orders issued, categorized by the type of entity subject to the adopted guidelines.
      - v. The number of enforcement actions that were resolved, categorized by the type of regulated entity
  8. Inspections (Section 18995.1)
    - a. Conduct the following inspections and provide the following:
      - i. Inspection of Tier 1 commercial edible food generators and food recovery organizations and services for compliance with the adopted guidelines.
      - ii. Inspections of Tier 2 commercial edible food generators for compliance with the adopted guidelines must begin on January 1, 2024.
      - iii. Investigate complaints as required under Section 18995.3 of the adopted guidelines.
      - iv. Provide, between January 1, 2022, and until December 31, 2023, educational materials describing the applicable requirements of the adopted guidelines in response to violations.
      - v. Conduct a sufficient number of inspections of entities to adequately determine overall compliance with the adopted guidelines. Cities may



prioritize inspections of entities that they determine are more likely to be out of compliance.

- vi. Generate a written or electronic record for each inspection and compliance review conducted pursuant to the adopted guidelines.
  1. Each record must include the subject or subjects of the inspection, including the name or account name of each person or entity, the date of the inspection or compliance review, the person(s) who conducted the action, findings regarding SB 1383 compliance, including any Notices of Violation or educational materials issued, and other evidence supporting the findings such as photographs and records. Documentation of all inspections and compliance reviews, as well as all other records of enforcement, must be maintained in the Implementation Record required by Section 18995.2 of the adopted guidelines.
9. (Optional) Procedures (Section 18995.3)
  - a. Develop a procedure for the receipt and investigation of written complaints of alleged violations of the SB 1383 regulations. Cities must allow for the submission of anonymous complaints. The procedure must provide that complaints be in writing and include the name and contact information of the complainant (if not anonymous), the identity of the alleged violator (if known), a description of the alleged violation including location(s) and all other relevant facts known to the complainant, any relevant photographic or documentary evidence supporting the allegations, and the identity of witnesses (if known). A jurisdiction must commence an investigation within 90 days of receiving a complaint if a jurisdiction determines that the allegations, if true, would constitute a violation of SB 1383 regulations. The jurisdiction must provide a procedure to notify a complainant of the results of their complaint if the identity and contact information of the complainant are known.