



Western Riverside Council of Governments Solid Waste Committee

AGENDA

Wednesday, August 16, 2023
1:00 PM

Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501

Remote Meeting Locations:

City of Murrieta
City Manager's Conference Room 2C
1 Town Square
Murrieta, CA 92562

City of Wildomar
City Hall Council Chambers
23873 Clinton Keith Road #106
Wildomar, CA 92595

Committee members are asked to attend this meeting in person unless remote accommodations have previously been requested and noted on the agenda. The below Zoom link is provided for the convenience of members of the public, presenters, and support staff.

[Public Zoom Link](#)

Meeting ID: 857 0967 0235
Passcode: 418535
Dial in: (669) 900 9128 U.S.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the Solid Waste Committee meeting, please contact WRCOG at (951) 405-6706. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 3390 University Avenue, Suite 200, Riverside, CA, 92501.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to lfelix@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Lucy Felix 72 hours prior to the meeting at (951) 405-6706 or lfelix@wrcog.us. Later requests will be accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Caleb Hargis, Chair)

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENT

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. SELECTION OF SOLID WASTE COMMITTEE LEADERSHIP FOR FISCAL YEAR 2023/2024

A. Leadership Selection for Fiscal Year 2022/2023 and Recognition of Outgoing Chair

Requested Action(s):

1. Select a Solid Waste Committee Chair and Vice-Chair for Fiscal Year 2023/2024.

6. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Summary Minutes from the May 17, 2023, Solid Waste Committee Meeting

Requested Action(s):

1. Approve the Summary Minutes from the May 17, 2023, Solid Waste Committee meeting.

B. Used Oil and Filter Recycling Program Activities Update

Requested Action(s): 1. Receive and file.

7. REPORTS / DISCUSSION

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

A. Regional Food Rescue and Technical Assistance Program Activities Update

Requested Action(s): 1. Receive and file.

B. Electronic Annual Reports Activities Update

Requested Action(s): 1. Receive and file.

8. ITEMS FOR FUTURE AGENDAS

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

9. GENERAL ANNOUNCEMENTS

Members are invited to announce items / activities which may be of general interest to the Committee.

10. NEXT MEETING

The next Solid Waste Committee meeting is scheduled for Wednesday, November 15, 2023, at 1:00 p.m., in WRCOG's office at 3390 University Avenue, Suite 200, Riverside.

11. ADJOURNMENT



Western Riverside Council of Governments Solid Waste Committee

Staff Report

Subject: Leadership Selection for Fiscal Year 2022/2023 and Recognition of Outgoing Chair
Contact: Casey Dailey, Director of Energy & Environmental Programs, cdailey@wrcog.us, (951) 405-6720
Date: August 16, 2023

Requested Action(s):

1. Select a Solid Waste Committee Chair and Vice-Chair for Fiscal Year 2023/2024.
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Purpose:

The purpose of this item is to recognize the outgoing Chair and select new Solid Waste Committee leadership for Fiscal Year (FY) 2023/2024.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

Background:

WRCOG's Committee leadership positions are selected at the start of each fiscal year. The leadership for the Executive Committee for Fiscal Year 2023/2024 is as follows:

Chair: Chris Barajas, City of Jurupa Valley
Vice-Chair: Rita Rogers, City of Perris
2nd Vice-Chair: Brenda Dennstedt, Western Water

Historically, Committee positions have coincided with those of the Executive Committee, although there are no requirements for this pattern stipulated in WRCOG's JPA or Bylaws.

Prior Action(s):

None.

Fiscal Impact:

There is no fiscal impact associated with the action of this item.

Attachment(s):

None.

Solid Waste Committee

Minutes

1. CALL TO ORDER

The meeting of the Solid Waste Committee was called to order by Chair Caleb Hargis at 1:00 p.m. on May 17, 2023, at the WRCOG office.

2. PLEDGE OF ALLEGIANCE

Chair Hargis led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Beaumont - Sue Foxworth
- City of Calimesa - Mari Shakir
- City of Corona - William Carrasco
- City of Eastvale - Simone Blackwell
- City of Jurupa Valley - Andrea Mejia
- City of Lake Elsinore - Nicole McCalmont
- City of Murrieta - Kristen Crane
- City of Perris - Ignacio Alvarez
- City of San Jacinto - Caleb Hargis (Chair)
- County of Riverside - Janet Moreland

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT CALENDAR – (Jurupa Valley / Corona) 10 yes; 0 no; 0 abstention. Items 5.A - 5.D were approved.

A. Summary Minutes from the February 15, 2023, Solid Waste Committee Meeting

Action:

1. Approved the Summary Minutes from the February 15, 2023, Solid Waste Committee meeting.

B. EcoHero Shows Activities Update

Action:

1. Received and filed.

C. Used Oil and Filter Recycling Program Activities Update

Action:

1. Received and filed.

D. Electronic Annual Report Update

Action:

1. Received and filed.

6. REPORTS / DISCUSSION

A. Regional Food Rescue & Technical Assistance Program Activities Update

Olivia Sanchez, WRCOG Program Manager, reported that MSW Consultants was chosen to fulfill food recovery requirements. The Professional Services Agreement will be presented to the WRCOG Executive Committee on June 5, 2023, for approval, and services will begin after July 1, 2023. Interested member agencies can reach out to staff to participate in the Program.

Committee member Abigail Gomez asked what the WRCOG admin fee will cover.

Mrs. Sanchez replied that it would be mainly used for contract management, following up on tasks and deliverables, and staff time for various tasks.

Action:

1. Received and filed.

B. Love Your Neighborhood Program Activities Update

Mei Wu, WRCOG Staff Analyst, presented on the Love Your Neighborhood Program. Staff has reached out to member agencies to collaborate with clean-up events. Volunteers participated in bulky item collection, community clean-ups, tree planting, and senior home revitalization in the Cities of Hemet and Menifee. Gloves, trash bags, trash pickers, and safety information were distributed.

There are three upcoming events:

City of Perris - May 20, 2023

City of Lake Elsinore - June 10, 2023

City of Jurupa Valley - June 17, 2023

If any member agencies are interested in setting up a clean-up, they are encouraged to reach out to WRCOG staff.

Committee members asked if the events are grant-funded, and if WRCOG provides collection container for bulky items.

Ms. Wu responded that events are funded by the Riverside County Flood Control and Water Conservation District.

Olivia Sanchez, WRCOG Program Manager, stated that bulky items are coordinated between the jurisdiction and the disposal hauler. WRCOG can work with agencies to pay for either the disposal fee or the container.

Action:

1. Received and filed.

C. Riverside County Waste Resources: Upcoming Classes and the Backyard Composting Program

Janet Moreland from the Riverside County Waste Resources Management District reported that the Riverside County Backyard Composting Program began in 1993, and was developed as a county-wide program, providing classes and workshops, and subsidizing compost bins. The Program covers ingredients used, troubleshooting, different types of composting, and other methods to use organic materials.

Group presentations and school outreach are available to teach composting, and a Master Composter certificate training is also available to all residents. Other classes provided are Green Cleaning, Food Waste / Food Rescue, Green Landscaping, and Zero-Waste Homes. Currently, there are over 30 volunteers, with 20 classes, and 40 community events per year. Presentations are available upon requests. Schools can receive a free compost bin, upon request.

Action:

1. Received and filed.

D. SB 1383 Procurement Discussion

Andrew Smyth from CalRecycle reported that there are various organic waste products eligible for procurements through either direct procurement, where jurisdictions are using the products themselves, or through a direct service provider such as waste haulers, or landscape and transportation services.

Compost and mulch can be used in city parks, landscapes, erosion control, or community gardens. Renewable fuels can be used in city owned vehicles and waste haulers, while renewable heat and electricity can be used for cooking or building infrastructure. Jurisdictions must maintain accurate records for CalRecycle to verify compliance.

Paper purchases must follow additional requirements such as meeting a certain recycle percentage. These include janitorial paper products, as well as printing and writing paper. Copies of invoices and proof of purchases are required.

Jurisdictions must submit an annual report by August 1, 2023, for the prior calendar year. An updated Procurement Calculator Tool is available for jurisdictions to calculate their procurement requirement. Other tools include a model procurement policy that agencies can use to adopt these changes, as well as FAQs and additional resources on the CalRecycle website.

Olivia Sanchez, WRCOG Program Manager, added that some jurisdictions are having trouble with the requirements.

Committee member Simone Blackwell stated that the City of Eastvale has an unrealistic target of 5,000 tons per year. She has reached out to CalRecycle, SoCal Edison, and SoCal gas for any green utility package, but unfortunately there are currently no such programs. She wanted to see what other cities are doing to meet requirements.

Mr. Smyth stated that direct service provider agreements should be in place for record keeping and compliance. He agreed that procurement targets can be challenging, and suggested referring to legal counsel for franchise agreements.

Committee member William Carrasco asked where the adjusted procurement target tool is located and if it has worked for cities in lowering their procurement target.

Mr. Smyth will send the adjustment tool to Ms. Sanchez to share with the Committee, and stated that yes, it has helped lower procurement targets.

Committee member Carrasco asked how other City Councils have responded to this vast procurement target.

Mr. Smyth stated he will collect some examples and respond via email after consulting with an expert in that subject.

Jill from CalRecycle stated she will follow up with examples regarding franchise agreements.

Ms. Sanchez asked whether cities can collaborate in the purchase of materials and regional procurement of renewable energy products.

Mr. Smyth believes there are other regional efforts in meeting the procurement targets and will share examples.

Action:

1. Received and filed.

E. Solid Waste Dues Activities Update

Casey Dailey, WRCOG Director of Energy & Environmental Programs, stated that Solid Waste Program member dues have not been increased since the early 2000s even though demands continue to grow. An increase was proposed in order for the Program to be self-sustaining. The new rate will increase by 5 cents to 22 cents per occupied household, and an additional fee of \$3,722 for agencies participating in the AB 939 filing program.

Action:

1. Received and filed.

7. ITEMS FOR FUTURE AGENDAS

There were no items for future agendas.

8. GENERAL ANNOUNCEMENTS

Chair Hargis reminded the Committee to submit the form 700s to WRCOG's Janis Leonard.

Riverside County will be sending out the information for the Electronic Annual Reports with regard to public outreach and compost bins sold. The 5-year review draft will also be sent out to each jurisdiction.

10. NEXT MEETING

The Solid Waste Committee will be dark in the month of June and July. The next Solid Waste Committee meeting is scheduled for Wednesday, August 16, 2023, at 1:00 p.m., at WRCOG's office located at 3300 University Avenue, Suite 200, Riverside.

11. ADJOURNMENT

The meeting of the Solid Waste Committee adjourned at 2:02 p.m.



Western Riverside Council of Governments Solid Waste Committee

Staff Report

Subject: Used Oil and Filter Recycling Program Activities Update
Contact: Olivia Sanchez, Program Manager, osanchez@wrcog.us, (951) 405-6721
Date: August 16, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on the Used Oil Program, program events, and community outreach activities.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #2 - Identify and help secure grants and other potential funding opportunities for projects and programs that benefit member agencies.

Background:

WRCOG continues to engage the public with its digital campaigns to educate the public on where to properly recycle their used oil and exchange used oil filters for up to two free new ones. Members of the public participate via Facebook by clicking on advertisement that opens an online survey. Upon completion of the survey, participants receive a voucher that provides the date, time, and instructions for participation, and is valid for a free oil filter exchange. Exchanges are available on Saturdays from the time a Certified Collection Center (CCC) auto parts store opens until 5:00 p.m. Staff corresponds with each CCC auto parts store before events, confirming safety measures and procedures are in place. Additional efforts to increase attendance for used oil filter collection events are currently under review.

During Fiscal Year (FY) 2022/2023 the following occurred:

Staff provided used oil containers, upon request, to the Cities of Hemet and Riverside. Staff also provided used oil outreach for a City of Canyon Lake event. Containers were also provided to the City of Lake Elsinore for its Car & Truck Show on October 15, 2022.

Staff worked with Eco-Hero to provide both virtual and in-class presentations on used oil and stormwater pollution. There were a total of 5,313 students that attended the 41 presentations.

City/School District	School
Banning	Hemmerling Elementary / Central Elementary
Beaumont	Brookside Elementary

Corona	Ben Franklin Elementary
Eastvale	Philistine Rondo School of Discovery
Hemet	Ramona Elementary
Jurupa	Troth Street Elementary
Lake Elsinore	Machado Elementary / Withrow Elementary / Keith McCarthy Academy
Menifee	Menifee Virtual School / Taawila Elementary
Murrieta	E. Hale Curran Elementary
Perris	Manuel L. Real Elementary / Val Verde Elementary
San Jacinto	De Anza Elementary / Megan Cope Elementary / San Jacinto Elementary
Temecula	Springs Charter School
Wildomar	Wildomar Elementary
Riverside County - Menifee	Boulder Ridge Elementary

For the Used Oil / Filter Exchange Program, there were 1,354 used oil filters exchanged for new ones. There were 2,557 participants that took the surveys on used motor oil and filters. Online impressions tracked at 51,095 (the number of times an event ad was seen at least once on a viewers page). The following events have been held until the end of FY 2022/2023.

Date	Location	Attendance	Number of Oil Filters Exchanged
7/9/2022	Perris	180	39
7/16/2022	Riverside	157	124
7/30/2022	Lake Elsinore	91	30
8/20/2022	Temecula	111	114
8/26/2022	Banning	95	38
9/10/2022	Jurupa Valley	148	65
9/24/2022	Murrieta	95	42
10/1/2022	Norco	36	33
10/22/2022	San Jacinto	104	52
11/5/2022	Hemet	67	16
11/12/2022	Eastvale	39	40
11/19/2022	Riverside	129	84
12/3/2022	Calimesa	56	18
1/14/2023	Eastvale	157	98
1/21/2023	Jurupa Valley	163	85
1/28/2023	Lake Elsinore	64	13
2/4/2023	Menifee	115	62
2/18/2023	Murrieta	138	40
3/25/2023	Perris	65	35
4/01/2023	San Jacinto	103	56
4/8/2023	Hemet	89	35
4/15/2023	Corona	88	89
4/22/2023	Temecula	113	61
5/20/2023	Riverside	179	85

The upcoming FY 2023/2024 events below include the following through December 31, 2023 only. Events for 2024 will be scheduled in late Fall.

Date	City
7/29/2023	Calimesa
8/5/2023	Corona
8/12/2023	Eastvale
8/19/2023	Banning
9/9/2023	Jurupa Valley
9/16/2023	Lake Elsinore
9/23/2023	Menifee
10/7/2023	Murrieta
10/14/2023	Norco
10/21/2023	Perris
11/4/2023	Riverside
11/18/2023	San Jacinto
12/2/2023	Temecula

Prior Action(s):

May 17, 2023: The Solid Waste Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact. Used Oil Program activities are included in the Agency's adopted Fiscal Year 2023/2024 Budget under the Environmental Department under Fund 140. Any expenses incurred by WRCOG are reimbursed through a Grant from CalRecycle.

Attachment(s):

None.



Western Riverside Council of Governments Solid Waste Committee

Staff Report

Subject: Regional Food Rescue and Technical Assistance Program Activities Update
Contact: Olivia Sanchez, Program Manager, osanchez@wrcog.us, (951) 405-6721
Date: August 16, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to inform the Solid Waste Committee of the progress undertaken by the consultant for the Regional Food Rescue and Technical Assistance Program.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

Background:

The waste diversion goals set by California under legislation (AB 939, AB 341, AB 1826, AB 827, and SB 1383) require local jurisdictions to implement techniques that promote resident and business recycling and organic recycling. To regionally address these measures, WRCOG formed the Solid Waste Committee (SWC), comprised of participating WRCOG member jurisdictions.

A presentation from consultant MSW will be provided.

Prior Action(s):

May 17, 2023: The Solid Waste Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact. Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2022/2023 Budget under the Environmental Department under Fund 110 (General Fund). Funding for this Program comes from member dues for those member agencies which elect to participate in the Solid Waste Committee. The implementation of a new initiative related to the implementation of SB 1383 is not currently funded in the Solid Waste and Recycling Program. Any future implementation of a regional program related to SB 1383 would be funded through contributions from participating members.

Attachment(s):

None.



Western Riverside Council of Governments Solid Waste Committee

Staff Report

Subject: Electronic Annual Reports Activities Update
Contact: Mei Wu, Staff Analyst, mwu@wrcog.us, (951) 405-6734
Date: August 16, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on CalRecycle's Electronic Annual Reports (EAR).

WRCOG 2022-2027 Strategic Plan Goal:

Goal #6 - Develop and implement programs that support resiliency for the subregion.

Background:

The EAR describes the progress a jurisdiction has made in achieving the requirements of the Integrated Waste Management Act (AB 939, Chapter 1095, Statutes of 1989) and the Per Capita Disposal Measurement Act of 2008 (Chapter 343, Statutes of 2008 [Wiggins, SB 1016]). The EAR also includes status on any planned and/or implemented solid waste diversion programs and facilities. These reports were submitted on, or before, August 1, 2022.

On an annual basis, WRCOG staff prepares EARs on behalf of those member agencies which requested WRCOG to do so. This year, staff and member agencies started the reports in June by using Google Documents. The online tool allowed WRCOG, member agencies, and waste haulers to draft a report well in advance of the submission due date. WRCOG conducted one-on-one meetings with each participating member agency and their respective hauler(s) to provide an overview of the reporting timeline and the information that would be requested.

The EAR required member agencies to report on AB 341 (Mandatory Commercial Recycling), AB 1826 (Mandatory Organics Recycling), and SB 1383 (Short-Lived Climate Pollutant Reduction Strategy) related to compliance for the regulations, including how many businesses and multi-family residences were required to comply, how many are in compliance, and how they were informed of the recycling requirements. CalRecycle hosted virtual meetings with member agencies and WRCOG in order to communicate required measurements. Disposal and recycling tonnages, educational and outreach events, and any program changes initiated were confirmed by both the jurisdiction and the waste hauler.

This year, WRCOG submitted EARs on behalf of the Cities of Banning, Calimesa, Canyon Lake, Corona, Hemet, Lake Elsinore, Murrieta, Perris, Riverside, San Jacinto, Temecula, and Wildomar on or before,

August 1, 2022. If additional information is required by CalRecycle, WRCOG will follow-up accordingly and notify jurisdictions of any updates.

Prior Action(s):

August 18, 2021: The Solid Waste Committee received and filed.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact. Solid Waste and Recycling Program activities are included in the Agency's adopted Fiscal Year 2023/2024 Budget under the Environmental Department under Fund 110 (General Fund). Funding for this Program comes from member dues for those member agencies which elect to participate in the Solid Waste Committee. Electronic Annual Reporting is included in the member dues for those member agencies that request WRCOG to prepare and submit the Electronic Annual Report on their behalf.

Attachment(s):

None.