



Western Riverside Council of Governments Administration & Finance Committee

AGENDA

Wednesday, June 14, 2023
12:00 PM

Western Riverside Council of Governments
3390 University Avenue, Suite 200
Riverside, CA 92501

Committee members are asked to attend this meeting in person unless remote accommodations have previously been requested and noted on the agenda. The below Zoom link is provided for the convenience of members of the public, presenters, and support staff.

[Public Zoom Link](#)

Meeting ID: 862 9383 1986

Passcode: 442990

Dial in: (669) 900 9128 U.S.

In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in the Administration & Finance Committee meeting, please contact WRCOG at (951) 405-6702. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting. In compliance with Government Code Section 54957.5, agenda materials distributed within 72 hours prior to the meeting which are public records relating to an open session agenda item will be available for inspection by members of the public prior to the meeting at 3390 University Avenue, Suite 200, Riverside, CA, 92501.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to jleonard@wrcog.us.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Janis Leonard 72 hours prior to the meeting at (951) 405-6702 or

jleonard@wrcog.us. Later requests will be accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. CALL TO ORDER (Crystal Ruiz, Chair)

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENTS

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

5. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

A. Summary Minutes from the May 10, 2023, Administration & Finance Committee Meeting

Requested Action(s): 1. Approve the Summary Minutes from the May 10, 2023, Administration & Finance Committee meeting.

6. REPORTS / DISCUSSION

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

A. Western Riverside County Clean Cities Coalition Activities Update

Requested Action(s): 1. Receive and file.

B. I-REN Orientation Meetings

Requested Action(s): 1. Receive and file.

C. TUMF Program Activities Update for Fiscal Year 2022/2023

Requested Action(s): 1. Receive and file.

7. REPORT FROM THE COMMITTEE CHAIR

Crystal Ruiz, City of San Jacinto

8. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson

9. ITEMS FOR FUTURE AGENDAS

Members are invited to suggest additional items to be brought forward for discussion at future Committee meetings.

10. GENERAL ANNOUNCEMENTS

Members are invited to announce items / activities which may be of general interest to the

Committee.

11. NEXT MEETING

The Administration & Finance Committee is dark during the month of July. The next Administration & Finance Committee meeting is scheduled for Wednesday, August 9, 2023, at 12:00 p.m., in WRCOG's office at 3390 University Avenue, Suite 200, Riverside.

12. ADJOURNMENT

Administration & Finance Committee

Minutes

1. CALL TO ORDER

The meeting of the WRCOG Administration & Finance Committee was called to order by Chair Crystal Ruiz at 12:01 p.m., on May 10, 2023, in WRCOG's office.

2. PLEDGE OF ALLEGIANCE

Chair Ruiz led members and guests in the Pledge of Allegiance.

3. ROLL CALL

- City of Calimesa - Wendy Hewitt
- City of Corona - Jacque Casillas*
- City of Eastvale - Christian Dinco
- City of Jurupa Valley - Chris Barajas
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of San Jacinto - Crystal Ruiz (Chair)

*Arrived after Roll Call

Members absent:

- City of Lake Elsinore - Brian Tisdale
- County of Riverside, District 2 - Karen Spiegel
- County of Riverside, District 3 - Chuck Washington
- Western Municipal Water District - Brenda Dennstedt

4. PUBLIC COMMENTS

Arnold San Miguel from SCAG announced that there will be a number of virtual open-house workshops for Connect SoCal:

- May 17, 2023, 12 p.m. - 2 p.m.
- May 18, 2023, 4 p.m. - 6 p.m.
- May 22, 2023, 6 p.m. - 8 p.m.
- May 23, 2023, 10 a.m. - 12 p.m.
- May 24, 2023, 6 p.m. - 8 p.m.

Mr. San Miguel will be retiring on May 19, 2023, and was invited to the June WRCOG Executive Committee meeting for a recognition of his service.

5. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Section 54957

Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS pursuant to Section 54957.6

Agency designated representatives: Chair and General Counsel

Unrepresented employee: Executive Director

6. CONSENT CALENDAR – (Perris / Jurupa Valley) 7 yes; 0 no; 0 abstention. Items 6.A and 6.B were approved.

A. Summary Minutes from the April 12, 2023, Administration & Finance Committee Meeting

Action:

1. Approved the Summary Minutes from the April 12, 2023, Administration & Finance Committee meeting.

B. Finance Department Activities Update

This item was pulled for discussion by Committee member Wendy Hewitt who asked when the annual audit will be posted.

Andrew Ruiz, WRCOG Chief Financial Officer, responded that WRCOG is working with the auditors, and are hoping to be completed by the end of this month.

Action:

1. Received and filed.

7. REPORTS / DISCUSSION

A. Nominations for Executive Committee Chair, Vice-Chair, and 2nd Vice-Chair Positions for Fiscal Year 2023/2024

Chris Gray, WRCOG Deputy Executive Director, presented the Committee with the nominations for the Fiscal Year 2023/2024 leadership positions. Each year, the General Assembly selects WRCOG Leadership for the forthcoming year. Nominees are required to be members of the Executive Committee, and each must be from different agencies. The Administration & Finance Committee nominates, the Executive Committee approves, and the General Assembly ratifies.

Action:

1. Nominated the following Executive Committee members to serve as WRCOG Leadership for Fiscal Year 2023/2024, for consideration at the June 5, 2023, Executive Committee meeting:
 - Chair: Chris Barajas (City of Jurupa Valley)
 - Vice-Chair: Rita Rogers (City of Perris)
 - 2nd Vice-Chair: Brenda Dennstedt (Western Water)

RESULT:	APPROVED AS RECOMMENDED
MOVER:	Norco
SECONDER:	San Jacinto
AYES:	Corona, Eastvale, Jurupa Valley, Norco, Perris, San Jacinto
NAYS:	Calimesa

B. WRCOG 2023 Legislative Platform

Dr. Kurt Wilson, WRCOG Executive Director, reported that one of the goals in the Strategic Plan is to serve as an advocate for the subregion. WRCOG developed a proposed Legislative Platform which defines a process for WRCOG to address issues associated with advocacy. The Platform includes a series of Guiding Principles and Implementation Strategies, which include protecting and advocating for local control, seeking financial sustainability, and collaborating for efficiency. CalCOG has allowed WRCOG to use its bill tracker to keep up with the various bills that are presented to Congress for consideration. Additionally, WRCOG has also partnered with IEEP, CalCities, CSAC, and Solve the Water Crisis.

The Administration & Finance Committee will address issues if there is a lack of urgency, or is of a heightened sensitivity. It would also review items that are not covered by the Strategic Plan Goals or Guiding Principles, and will require a 3/4 vote threshold. The Advocacy Ad Hoc Committee is a default clearinghouse for all advocacy actions, and can only act on issues covered by the Strategic Plan Goals or Guiding Principles. The Executive Director will be authorized to represent WRCOG and take action on items covered in the Goals or Principles, including sending letters of support or opposition, providing testimony, and other forms advocacy. The Executive Committee Chair is also authorized to represent WRCOG, emphasizing times when an elected voice is likely to get better results than a staff voice.

Committee member Kevin Bash stated that the term "local control" is talked about so often, that it seems to have lost its meaning, and is interpreted by the State to refer to the City Council. The United States is the only government in the world to work from the bottom up, and advocating at the local level and then advocating at subsequent levels. Now, people are going around their local Councils. Local control should refer to the citizens' voice, which has been lost in California.

Action:

1. Recommended that the Executive Committee approve the WRCOG 2023 Legislative Plan.

RESULT:	APPROVED AS RECOMMENDED
MOVER:	Corona
SECONDER:	San Jacinto
AYES:	Calimesa, Corona, Eastvale, Jurupa Valley, Norco, Perris, San Jacinto

C. Guidelines and Framework to Evaluate New WRCOG Programs and Initiatives

Dr. Kurt Wilson, WRCOG Executive Director, and Chris Gray, WRCOG Deputy Executive Director, presented a way to evaluate fiscal and other potential risks for all new programs and projects. WRCOG is well-known for applying innovative strategies to help member agencies address problems; however, that innovation comes with some risk. As such, the Committee should be well-informed of the impacts before making a decision. Each jurisdiction is different, so there is no standard benchmark for an

acceptable risk. The current proposal is not to define what is acceptable or unacceptable, but to establish a disclosure process which would document potential risks and benefits of a new program or project. The final approval would still occur at the Executive Committee.

The proposed guidelines / checklist defines 20 criteria and evaluates each criteria based on defined outcomes which would be ranked as high, medium, or low. Low indicates a higher risk, or negative impacts on WRCOG, while high indicates less risk, or a positive impact. Staff tested 8 past, present, and potential WRCOG programs and tried to be as objective as possible when ranking each program. For future programs, having this transparency will allow the Committee to understand the thought process, and incorporate that feedback.

Staff reports would incorporate this evaluation along with a fiscal impact and the line on the Strategic Plan. The process is replicable and would be used for all new initiatives. It is meant to be a living document, allowing the Committee to make changes, and continue to allow WRCOG to be innovative while being responsible.

Committee member Christian Dinco asked if this is a pre-approval process, or an evaluation process.

Mr. Gray stated it is intended to be an evaluation process. As items are brought forward, the evaluation would be done.

Dr. Wilson added that the analysis would be presented as additional information for consideration when making a decision to approve a new program.

Mr. Gray stated that staff considered having a minimum score, but ultimately decided against it because the program may have a higher benefit than the risks.

Committee member Jacque Casillas stated that there is no perfect tool for assessment. The checklist approach makes it seem as though all criteria are weighed the same, and they are not. It is the Committee's job as policy makers to make that assessment. Committee member Casillas would prefer to have a pros and cons list, and let Committee members decide whether it scores high or low.

Mr. Gray stated that he created an interactive tool to weigh different criteria.

Chair Crystal Ruiz agreed with Committee member Casillas to have a pros and cons to better understand a complicated issue and make a wise decision.

Mr. Gray clarified that having this tool would not preclude WRCOG from performing a cost benefit or risk-management analysis for new programs. If there is a question, such as fiscal sustainability, the issue would be presented.

Committee member Dinco would not want this tool to transform into an automatic pre-approval, where a program would be pushed forward if it checks all the boxes.

Chair Ruiz agreed, and adding a pros and cons, and referencing the section for the Committee to be able to read, would be ideal.

Committee member Casillas stated that having a list of what staff considers to be pros and cons, would allow for more discussion about the importance of that pro or con, and allow for richer conversation.

Committee member Rita Rogers sees the value in the tool, especially with items that are out of the Committee's area of expertise.

Mr. Gray stated that there is an criteria that evaluates the level staff expertise, and if there is not a moderate level of staff expertise, that would raise questions.

Chair Ruiz liked the tool, with some minor changes by adding the pros and cons, and adding the section in the document.

Dr. Wilson stated that this tool was created by Mr. Gray. The attachment in the staff report includes the criteria and the definition of low, medium, and high. Dr. Wilson asked if the Committee wants to see if member agencies or members of the public have asked for help on that issue.

Chair Ruiz replied that yes, knowing if there is a request for that item would be helpful.

Action:

1. Recommended that the Executive Committee adopt the proposed Guidelines and Framework to Evaluate new WRCOG Programs and Initiatives with changes as recommended by Committee member Casillas.

RESULT:	APPROVED AS RECOMMENDED
MOVER:	Norco
SECONDER:	Corona
AYES:	Calimesa, Corona, Eastvale, Jurupa Valley, Norco, Perris, San Jacinto

8. REPORT FROM THE COMMITTEE CHAIR

Chair Crystal Ruiz stated there is only one more Administration & Finance meeting with her as the Chair, it has been an honor to serve, and she cannot believe that it has already been a year.

9. REPORT FROM THE EXECUTIVE DIRECTOR

Dr. Kurt Wilson reported that Form 700s were due in April and there are still some members who have not submitted their forms. A list will be sent out with names of those who are still missing, with a potential penalty of \$25 per day.

10. ITEMS FOR FUTURE AGENDAS

Committee member Kevin Bash requested information on AI and having a speaker come talk to the Committee. Also, with regard to the Norco Tech Bridge, he requested Troy Clark or someone from the Navy base to speak at the Executive Committee meeting.

11. GENERAL ANNOUNCEMENTS

Committee member Kevin Bash announced that the City of Norco will be celebrating 100 years of incorporation on Saturday from 11:00 a.m. - 1:00 p.m. at Norco's Community Center.

12. NEXT MEETING

The next Administration & Finance Committee meeting is scheduled for Wednesday, June 14, 2023, at 12:00 p.m., in WRCOG's office at 3390 University Avenue, Riverside.

13. ADJOURNMENT

The meeting of the Administration & Finance Committee adjourned at 1:29 p.m.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: Western Riverside County Clean Cities Coalition Activities Update
Contact: Taylor York, Program Manager, tyork@wrcog.us, (951) 405-6751
Date: June 14, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an overview of the WRCOG Clean Cities Program and current activities.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

The Western Riverside County Clean Cities Coalition (Coalition) was established as a WRCOG Program in 1997 and is part of a national network (<https://cleancities.energy.gov/>) of more than 85 Coalitions supported by the U.S. Department of Energy (DOE). The Coalition brings together local government and private industries to expand the use of alternatives to petroleum fuel, promoting education and technical assistance in support of advanced technologies in transportation. Coalition activities, and those of its stakeholders, also help municipalities manage the expanding use of alternative fuel vehicles (AFV) in the sub-region while promoting resources that strengthen AFV infrastructure. Coalition stakeholders include public and private fleets, local and state agencies, fuel providers, technology manufactures, local educational institutions, and more.

Activities from Coalition stakeholders result in the reduction of millions of gallons of petroleum fuel use and thousands of tons of greenhouse gas emissions each year. This is achieved through adopting fleet vehicles, deploying AFV fueling and charging infrastructure, and acquiring funding from state, federal, and local programs.

Mobility Project Voucher Funding Program

Working with community partners, the Coalition completed a Community Transportation Needs Assessment (CTNA) in 2021 for focused census tracts in the Cities of Corona and Moreno Valley, and the San Jacinto Valley area. The project was funded by the Clean Mobility Options (CMO) program,

supported by the California Air Resources Board. The goal of this work was to aid in the understanding of mobility needs and options available in disadvantaged communities within the subregion that experience the highest burden from air pollutants and stand to benefit the most from transportation solutions.

With the CTNA completed, WRCOG was deemed eligible to apply for a Mobility Project Voucher to deploy solutions in these communities. Working with partner EVGide, WRCOG was encouraged by CMO to submit a full application for funding to help deploy car-share vehicles, conduct community engagement, and develop resources that increase access to all mobility options. Staff will be working with eligible cities to provide further details and to seek letters of support. The amount of the award is \$1.5M, and project applications are expected to be due in late August 2023.

Clean Cities Energy and Environmental Justice Initiative

As part of the Federal Government's Justice40 initiative, the DOE has directed funding to support Clean Cities Coalition efforts on energy and environmental justice (EEJ) in local communities. The first two rounds of the Clean Cities EEJ Initiative (CCEEJI) provided in-depth training to Coalition staff on building relationships with community organizations, including accessibility and EEJ principals in planning and conducting Coalition outreach work. WRCOG staff participated in this training in summer and fall 2022.

WRCOG submitted and was awarded a proposal to participate in the third round of the initiative. During this round, the DOE will support a full-time fellow to serve as a Community Engagement Liaison (CEL) for WRCOG and the Coalition. The CEL will focus on relationship-building and outreach activities in EEJ communities, working closely with agencies and community organizations to identify EEJ-related mobility and air quality challenges. The DOE will fund the position for two years, and it is expected that the CEL and Coalition staff will work to seek funding to maintain the position beyond that time. WRCOG is currently exploring options for bringing on the CEL, which is expected to occur by late summer.

The scope of work for the work for the CEL will include facilitating the completion of a Community Transportation Needs Assessment for the subregion and building relationships with community based organizations in the region.

Clean Cities Coalition Meeting: Karma Automotive

WRCOG staff hosted the second Clean Cities Coalition member meeting of 2023 on April 26, at the Karma Automotive facility in Moreno Valley. During the meeting, staff provided an overview of the Coalition's annual plan, highlighting activities that the Coalition will undertake during the current Clean Cities Cooperative Agreement period (April 1, 2023, to March 31, 2024). Staff are currently conducting one-on-one meetings with each jurisdiction to discuss plan details and collect feedback. The meeting closed with a tour of the Karma Automotive facility, which serves as a manufacturing location for the company's battery electric vehicles and for up-fitting of their zero-emission, medium-duty truck platform.

The next Clean Cities Coalition meeting is scheduled for July 26, 2023, at a location to be determined. The meeting will include presentations from electric truck and SUV manufacturer Rivian and zero-emission technology company Mobility House.

AB 1236 and AB 970 Trainings

On June 5, 2023, Coalition staff, in partnership with Tesla and the California Governor's Office of Business and Economic Development (GoBiz), hosted an informational training to help local agencies better understand California legislation regarding streamlining of electric vehicle charging station (EVCS) permitting. AB 1236 requires all California cities and counties to develop an expedited, streamlined permitting process for EVCS installation. Jurisdictions are required by AB 1236 to limit EVCS project review to health and safety requirements, and AB 970 adds specific timelines to that review period based on the size of the project. More information can be found on the GoBiz website at <https://business.ca.gov/industries/zero-emission-vehicles/plug-in-readiness/permitting-electric-vehicle-charging-stations-best-practices/>.

The training provided important informational resources prepared by GoBiz, as well as a presentation from jurisdictions who have successfully navigated the streamlining process. This training is a follow-up to previous trainings conducted by WRCOG in 2021 but has been updated to reflect chaining program requirements and state priorities.

Houston to Los Angeles (H2LA) Hydrogen Corridor Planning Project

The Clean Cities Coalition has partnered with GTI Energy, heavy-duty hydrogen vehicle manufacturer, Nikola, and six other coalitions to participate in the H2LA project. This project will develop a flexible and scalable plan for an investment-ready hydrogen fueling along I-10 from Houston to LA. Coalition staff will be conducting direct engagement with cities along this corridor in our region to inform the project. The project is funded by a DOE Vehicle Technologies Office grant and is expected to begin in July 2023.

Western Riverside County ZEV Transition Toolkit

Clean Cities staff have received feedback from members on challenges related to state zero-emission vehicle mandates. To better understand these challenges, identify opportunities, and provide resources, WRCOG is exploring the creation of a subregional, zero-emission vehicle transition toolkit. The toolkit will provide insight, considerations, and resources to help municipalities and other local fleets understand the zero-emission vehicle landscape and prepare transition plans. This effort is in its initial phases, but staff invite members to discuss specific needs and perspectives at any time.

Prior Action(s):

None.

Fiscal Impact:

This item is for informational purposes only; therefore, there is no fiscal impact. All activities as part of the Western Riverside County Clean Cities Coalition are budgeted under the Clean Cities Program budget (120-80-1010), which is funded by member agencies, the Department of Energy Clean Cities Cooperative Agreement, and other periodic grant funding.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: I-REN Orientation Meetings
Contact: Tyler Masters, Program Manager, tmasters@wrcog.us, (951) 405-6732
Date: June 14, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on 18 I-REN orientation meetings being scheduled across Riverside and San Bernardino Counties.

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

Initiated in 2019, the Inland Regional Energy Network (I-REN) is a consortium of the Western Riverside Council of Governments, the Coachella Valley Association of Governments, and the San Bernardino Council of Governments (I-REN COG partners) that serve the Counties of Riverside and San Bernardino in the implementation of energy efficiency programs and services to support member agencies and the public. These partners joined together and submitted a Business Plan to the California Public Utilities Commission (CPUC) in order to establish locally administered, designed, and delivered energy efficiency programs. I-REN's Business Plan was approved by the California Public Utilities Commission (CPUC) in 2021 for three sectors: Public, Codes and Standards, and Workforce Education & Training.

At its February 21, 2023, meeting, the I-REN Executive Committee approved contracts with program implementers to support the design and delivery of program resources to I-REN member agencies and their communities. With these implementers on board, and some programs under development (e.g., I-REN Energy Fellowship), COG partner staff have begun providing updates on I-REN program services to their respective committees as well as developing the plan for the deployment of a series of I-REN orientation meetings to provide a robust introduction to I-REN programs, services, and offerings.

The I-REN orientation meetings are intended as a comprehensive, introductory meeting for city and county staff at I-REN member agencies on the programs and services available within each of the three sectors that I-REN will service: 1) Public, 2) Workforce, Education & Training, and 3) Codes & Standards. To maximize participation, I-REN staff have developed a series of 18 orientation meetings spread evenly and strategically across Riverside and San Bernardino Counties, to maximize participation

from all member agencies.

These orientation meetings will be similar in every aspect, and in the case a jurisdiction misses the meeting in their area, they can participate in any of the remaining meetings. The meetings will last approximately three hours and will include presentations from consultants, a demonstration on the Building Upgrade Concierge (BUC) software, and will give I-REN staff and consultants an opportunity to gather important and relevant data about each member jurisdiction and their needs. As of May 23, 2023, the I-REN orientation schedule is as follows, with a few orientations pending confirmation of host agency:

Completed orientations:

Host	Additional Participants	Date	Start Time
Jurupa Valley	Corona, Eastvale, Norco, Riverside	June 1, 2023	10 a.m.

Confirmed orientations:

Host	Additional Participants	Date	Start Time
Murrieta	Canyon Lake, Lake Elsinore, Temecula, Wildomar	July 6, 2023	10 a.m.
Perris	Moreno Valley, Menifee	July 27, 2023	10 a.m.

Pending orientations:

Host	Additional Participants	Date	Start Time
Hemet	San Jacinto	July TBD	TBD
Riverside County		July TBD	TBD
Banning	Beaumont, Calimesa	August TBD	TBD

The agenda items for the meetings include participation and updates from program staff as well as consultant staff to inform each member agency on the services that will be available to them and their community members and will include the following introduction on I-REN resources:

- Public Sector resources
 - Strategic Energy Planning and technical assistance offerings
 - Building Upgrade Concierge (BUC) web-based platform tool and services
- Workforce, Education & Training Sector resources
 - I-REN Energy Fellowship
 - Energy Certification and accreditation opportunities
- Program Codes & Standards Sector resources
 - Schedule of Codes training

Invitations will be sent to WRCOG Committees (TAC, Public Works, and Planning Directors Committees) to request participation from City Departments that can utilize I-REN's energy efficiency resources.

Prior Action(s):

None.

Fiscal Impact:

All costs associated with the development and deployment of I-REN orientation meeting activities are included in WRCOG's adopted Fiscal Year 2022/2023 Agency Budget under the Energy & Environmental Department.

Attachment(s):

None.



Western Riverside Council of Governments Administration & Finance Committee

Staff Report

Subject: TUMF Program Activities Update for Fiscal Year 2022/2023
Contact: Chris Gray, Deputy Executive Director, cgray@wrcog.us, (951) 405-6710
Date: June 14, 2023

Requested Action(s):

1. Receive and file.

Purpose:

The purpose of this item is to provide an update on the TUMF Program for Fiscal Year 2022/2023

WRCOG 2022-2027 Strategic Plan Goal:

Goal #5 - Develop projects and programs that improve infrastructure and sustainable development in our subregion.

Background:

TUMF Zone Revenue

WRCOG is committed to providing regular updates on TUMF revenues including information on both short-term and long-term trends. This information allows WRCOG and its member agencies to better program these funds for TUMF Projects. Overall, the TUMF Program continues to report strong revenues throughout the region. The amended Fiscal Year (FY) 2022/2023 Agency Budget anticipated \$57.6M for the Fiscal Year with actual collections currently at \$56.5M through May 2023. Annual collections are likely to exceed \$60M for FY 2022/2023.

As noted earlier this year, the relative contribution of single-family dwellings to the overall revenue has decreased such that 58% of total revenue is generated by single-family dwelling permits while 38% of the total revenue is attributable to multi-family (19%) or industrial (19%) uses. Recent development trends indicate that demand for industrial uses is likely to continue for the foreseeable future. Demand for multi-family dwellings is likely to continue at current levels while demand for single-family uses may decrease over time.

A review of revenues by Zone indicates that there have been some changes in the relative contribution of each Zone to the total revenue. As with recent history, a significant amount of TUMF revenue is generated in the Northwest Zone, particularly in unincorporated Riverside County, and the Cities of Jurupa Valley and Riverside. The Central Zone, primarily the Cities of Menifee and Perris, and the March JPA, continues to also generate significant revenue.

Attachment 1 documents the TUMF collections by jurisdictions from each WRCOG member agency from the 2015/2016 Fiscal Year to the current period.

TUMF Zone TIPs

WRCOG regularly convenes Zone Committee meetings to develop Transportation Improvement Programs (TIPs), which allocate funding to specific projects in the subregion based on projected revenue for each Zone. Projected revenue is calculated for each TIP based on the average collections from the Zone for the past five fiscal years and adjusted to account for the TUMF dollar split. Once a project is on the TIP, funding is provided to member agencies on a reimbursement basis as the projects progress. The FY 2023/2024 TIP documents for each Zone have been approved by their respective Zone Technical Advisory Committees and will be presented to each Zone Executive Committee for review and approval.

It should be noted that the update of the Riverside County Supervisorial boundaries impacts, which became effective on January 1, 2023, impacts the Zone Executive Committee membership. WRCOG's current policy is to allow each County Supervisor whose boundary is within a particular TUMF Zone to participate in the Zone Executive Committee meetings as a voting member. Based on the application of that policy, the various Supervisorial Districts would participate in the following Zone Executive Committee meetings:

Zone	District 1	District 2	District 3	District 5
Northwest	X	X		
Southwest	X	X	X	
Central	X		X	X
Hemet/San Jacinto			X	X
Pass				X

Staff will be scheduling meetings with each Zone Executive Committee in July so that each Zone TIP can be approved at the August Executive Committee meeting.

Measure A - TUMF Certification

Each year, the Riverside County Transportation Commission (RCTC) requests that WRCOG confirm each WRCOG member agency is in compliance with the requirements of the TUMF Program. Participation in the TUMF Program is one of the two conditions for each WRCOG member agency to receive funding from the Measure A Local Streets and Roads Program. The other requirement is that each member agency must participate in the Western Riverside County Regional Conservation Authority (RCA).

As part of this compliance review, WRCOG confirms that TUMF collections correspond with the number of permits issued by each agency. This review applies to agencies which currently collect TUMF directly and also those agencies which have delegated that authority to WRCOG. Currently, 16 of the 20 WRCOG member agencies which collect TUMF delegate that authority to WRCOG.

WRCOG is currently completing its review of each member agencies' collections and anticipates providing that certification to RCTC by June 30, 2023. WRCOG has already confirmed that 19 of the 20

WRCOG member agencies are in compliance with the TUMF Program requirements. The only outstanding issue at this time is with the City of Hemet, where WRCOG staff is working with City staff to obtain the necessary information to complete this review.

Prior Action(s):

April 13, 2023: The Public Works Committee approved updated TUMF revenue forecasts for use in the TUMF Zone TIP Update Process.

Fiscal Impact:

TUMF Program activities are funded through WRCOG's share of TUMF Revenues which are used for Program Administration. These activities are included in the adopted 2022/2023 WRCOG Agency Budget under the Transportation & Planning Department under the TUMF Program (Fund 110).

Attachment(s):

[Attachment 1 - Annual Revenue by City FY 2015 - 2023](#)

Agency	Zone	Fiscal year	Total
Banning	Pass	FY2015/2016	13,637
		FY2016/2017	88,230
		FY2017/2018	34,831
		FY2018/2019	26,619
		FY2019/2020	36,584
		FY2020/2021	198,917
		FY2021/2022	1,061,580
		FY2022/2023	368,534
Agency Totals			1,828,932
Beaumont	Pass	FY2015/2016	-
		FY2016/2017	-
		FY2017/2018	1,122,229
		FY2018/2019	2,481,344
		FY2019/2020	1,448,335
		FY2020/2021	2,285,448
		FY2021/2022	7,010,745
		FY2022/2023	4,715,575
Agency Totals			19,063,675
Calimesa	Pass	FY2015/2016	21,338
		FY2016/2017	223,831
		FY2017/2018	17,782
		FY2018/2019	412,642
		FY2019/2020	782,341
		FY2020/2021	184,526
		FY2021/2022	35,902
		FY2022/2023	(6,295)
Agency Totals			1,672,065
Canyon Lake	Southwest	FY2015/2016	48,807
		FY2016/2017	39,933
		FY2017/2018	84,301
		FY2018/2019	97,603
		FY2019/2020	91,792
		FY2020/2021	77,484
		FY2021/2022	40,416
		FY2022/2023	40,416
Agency Totals			520,752
Corona	Northwest	FY2015/2016	5,913,963
		FY2016/2017	2,586,051
		FY2017/2018	1,789,431
		FY2018/2019	5,768,375
		FY2019/2020	1,095,962
		FY2020/2021	1,676,856
		FY2021/2022	3,188,477
		FY2022/2023	1,039,425
Agency Totals			23,058,539

Agency	Zone	Fiscal year	Total
County of Riverside	Northwest	FY2015/2016	892,990
		FY2016/2017	1,226,996
		FY2017/2018	2,169,944
		FY2018/2019	3,070,662
		FY2019/2020	7,084,959
		FY2020/2021	7,818,421
		FY2021/2022	6,721,922
		FY2022/2023	6,799,679
Agency Totals			35,785,573
County of Riverside	Central	FY2015/2016	2,242,917
		FY2016/2017	1,965,328
		FY2017/2018	3,779,337
		FY2018/2019	2,185,271
		FY2019/2020	413,752
		FY2020/2021	210,894
		FY2021/2022	289,194
		FY2022/2023	182,060
Agency Totals			11,268,752
County of Riverside	Southwest	FY2015/2016	2,419,891
		FY2016/2017	2,909,179
		FY2017/2018	3,700,525
		FY2018/2019	4,933,120
		FY2019/2020	3,110,411
		FY2020/2021	5,637,230
		FY2021/2022	3,824,734
		FY2022/2023	3,440,952
Agency Totals			29,976,042
County of Riverside	Pass	FY2015/2016	44,365
		FY2016/2017	26,619
		FY2017/2018	144,898
		FY2018/2019	141,968
		FY2019/2020	82,314
		FY2020/2021	115,728
		FY2021/2022	79,133
		FY2022/2023	1,843,653
Agency Totals			2,478,677
County of Riverside	Hemet-San Jacinto	FY2015/2016	646,306
		FY2016/2017	810,845
		FY2017/2018	515,274
		FY2018/2019	1,597,374
		FY2019/2020	2,070,628
		FY2020/2021	2,817,534
		FY2021/2022	5,256,153
		FY2022/2023	4,437,726
Agency Totals			18,151,839

Agency	Zone	Fiscal year	Total
Eastvale	Northwest	FY2015/2016	3,676,091
		FY2016/2017	2,693,729
		FY2017/2018	4,234,019
		FY2018/2019	1,989,529
		FY2019/2020	1,793,663
		FY2020/2021	2,162,096
		FY2021/2022	285,044
		FY2022/2023	49,202
Agency Totals			16,883,372
Hemet	Hemet-San Jacinto	FY2015/2016	756,651
		FY2016/2017	112,938
		FY2017/2018	655,213
		FY2018/2019	540,485
		FY2019/2020	438,801
		FY2020/2021	2,053,186
		FY2021/2022	6,278,812
		FY2022/2023	1,105,254
Agency Totals			11,941,340
Jurupa Valley	Northwest	FY2015/2016	5,034,630
		FY2016/2017	5,173,764
		FY2017/2018	5,613,221
		FY2018/2019	4,315,180
		FY2019/2020	3,735,404
		FY2020/2021	1,376,634
		FY2021/2022	4,675,452
		FY2022/2023	2,799,849
Agency Totals			32,724,134
Lake Elsinore	Southwest	FY2015/2016	2,089,961
		FY2016/2017	1,726,071
		FY2017/2018	4,042,675
		FY2018/2019	1,996,048
		FY2019/2020	3,476,639
		FY2020/2021	3,423,722
		FY2021/2022	3,526,850
		FY2022/2023	580,191
Agency Totals			20,862,157
March JPA	Northwest	FY2015/2016	479,591
		FY2016/2017	1,650,414
		FY2017/2018	2,009,269
		FY2018/2019	2,638,664
		FY2019/2020	3,290,662
		FY2020/2021	486,117
		FY2021/2022	1,538,527
		FY2022/2023	2,822,694
Agency Totals			14,915,939

Agency	Zone	Fiscal year	Total
Menifee	Central	FY2015/2016	2,638,483
		FY2016/2017	3,149,477
		FY2017/2018	3,221,139
		FY2018/2019	5,755,261
		FY2019/2020	5,184,377
		FY2020/2021	13,411,523
		FY2021/2022	12,348,549
		FY2022/2023	8,294,853
Agency Totals			54,003,663
Moreno Valley	Central	FY2015/2016	2,923,749
		FY2016/2017	1,904,640
		FY2017/2018	6,971,308
		FY2018/2019	9,827,741
		FY2019/2020	4,073,581
		FY2020/2021	6,482,253
		FY2021/2022	5,044,629
		FY2022/2023	2,013,863
Agency Totals			39,241,764
Murrieta	Northwest	FY2015/2016	3,348,006
		FY2016/2017	1,906,426
		FY2017/2018	3,142,420
		FY2018/2019	2,538,546
		FY2019/2020	1,460,432
		FY2020/2021	2,454,886
		FY2021/2022	3,051,055
		FY2022/2023	1,703,651
Agency Totals			19,605,423
Norco	Northwest	FY2015/2016	216,329
		FY2016/2017	656,200
		FY2017/2018	253,632
		FY2018/2019	1,145,827
		FY2019/2020	297,990
		FY2020/2021	9,810
		FY2021/2022	1,912,486
		FY2022/2023	333,561
Agency Totals			4,825,835
Perris	Central	FY2015/2016	2,515,873
		FY2016/2017	2,662,913
		FY2017/2018	769,084
		FY2018/2019	1,728,254
		FY2019/2020	1,590,797
		FY2020/2021	2,623,341
		FY2021/2022	2,909,125
		FY2022/2023	2,860,708
Agency Totals			17,660,094

Agency	Zone	Fiscal year	Total
Riverside	Northwest	FY2015/2016	4,001,886
		FY2016/2017	6,714,464
		FY2017/2018	3,567,176
		FY2018/2019	6,613,993
		FY2019/2020	4,220,566
		FY2020/2021	1,802,322
		FY2021/2022	3,079,636
		FY2022/2023	3,793,389
Agency Totals			33,793,432
San Jacinto	Hemet-San Jacinto	FY2015/2016	1,506,559
		FY2016/2017	1,818,965
		FY2017/2018	2,445,176
		FY2018/2019	2,153,474
		FY2019/2020	1,716,466
		FY2020/2021	2,241,374
		FY2021/2022	1,301,744
		FY2022/2023	2,950,368
Agency Totals			16,134,126
Temecula	Southwest	FY2015/2016	1,745,342
		FY2016/2017	1,748,088
		FY2017/2018	1,822,548
		FY2018/2019	1,533,124
		FY2019/2020	1,479,501
		FY2020/2021	974,536
		FY2021/2022	2,783,627
		FY2022/2023	1,960,285
Agency Totals			14,047,051
Wildomar	Southwest	FY2015/2016	900,674
		FY2016/2017	1,711,803
		FY2017/2018	1,309,886
		FY2018/2019	424,083
		FY2019/2020	693,434
		FY2020/2021	372,630
		FY2021/2022	714,129
		FY2022/2023	2,395,878
Agency Totals			8,522,518
All Jurisdictions		FY2015/2016	44,078,037
		FY2016/2017	43,506,904
		FY2017/2018	53,415,318
		FY2018/2019	63,915,185
		FY2019/2020	49,669,391
		FY2020/2021	60,897,468
		FY2021/2022	76,957,922
		FY2022/2023	56,525,470
Program Total			448,965,694