



# Western Riverside Council of Governments Supporting Foundation

## AGENDA

Monday, June 6, 2022  
2:00 PM

Western Riverside Council of Governments  
3390 University Avenue, Suite 200  
Riverside, CA 92501

### [Join Zoom Meeting](#)

Meeting ID: 813 8516 9824

Password: 060622

Dial in: (669) 900 9128 U.S.

### **SPECIAL NOTICE – COVID-19 RELATED PROCEDURES IN EFFECT**

Due to the State or local recommendations for social distancing resulting from the threat of Novel Coronavirus (COVID-19), this meeting is being held via Zoom under Assembly Bill (AB) 361 (Government Code Section 54953). Pursuant to AB 361, WRCOG does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. AB 361 allows WRCOG to hold Committee meetings via teleconferencing or other electronic means and allows for members of the public to observe and address the committee telephonically or electronically.

In addition to commenting at the Committee meeting, members of the public may also submit written comments before or during the meeting, prior to the close of public comment to [snelson@wrcog.us](mailto:snelson@wrcog.us).

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact Suzy Nelson 72 hours prior to the meeting at (951) 405-6703 or [snelson@wrcog.us](mailto:snelson@wrcog.us). Later requests accommodated to the extent feasible.

The Committee may take any action on any item listed on the agenda, regardless of the Requested Action.

1. **CALL TO ORDER (Karen Spiegel, Chair)**

2. **PUBLIC COMMENTS**

At this time members of the public can address the Committee regarding any items within the subject matter jurisdiction

of the Committee that are not separately listed on this agenda. Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion. No action may be taken on items not listed on the agenda unless authorized by law. Whenever possible, lengthy testimony should be presented to the Committee in writing and only pertinent points presented orally.

### 3. **CONSENT CALENDAR**

All items listed under the Consent Calendar are considered to be routine and may be enacted by one motion. Prior to the motion to consider any action by the Committee, any public comments on any of the Consent Items will be heard. There will be no separate action unless members of the Committee request specific items be removed from the Consent Calendar.

#### **A. Assembly Bill 361 Findings**

**Requested Action(s):**

1. Affirm the findings of the Supporting Foundation in Resolution Number 01-22, adopted on May 2, 2022, which are:
  - a. The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and
  - b. State or local officials have recommended measures to promote social distancing.

#### **B. Summary Minutes from the May 2, 2022, WRCOG Supporting Foundation Meeting**

**Requested Action(s):**

1. Approve the Summary Minutes from the May 2, 2022, WRCOG Supporting Foundation meeting.

#### **C. Supporting Foundation Filing Status Update**

**Requested Action(s):**

1. Receive and file.

### 4. **REPORTS / DISCUSSION**

Members of the public will have an opportunity to speak on agenda items at the time the item is called for discussion.

#### **A. WRCOG Supporting Foundation Financial Update**

**Requested Action(s):**

1. Receive and file.

#### **B. Amendment to WRCOG Supporting Foundation Bylaws Changing the Date Restriction of the Annual Meeting**

**Requested Action(s):**

1. Adopt Resolution Number 05-22; A Resolution of the WRCOG Supporting Foundation, a California nonprofit public benefit corporation, to amend its Bylaws regarding the Annual Meeting.

### 5. **NEXT MEETING**

The next Supporting Foundation meeting is scheduled for Monday, May 1, 2023, at 2:00 p.m., on the Zoom platform with the option to attend in-person.

### 6. **ADJOURNMENT**



# Western Riverside Council of Governments Supporting Foundation

## Staff Report

**Subject:** Assembly Bill 361 Findings  
**Contact:** Dr. Kurt Wilson, Executive Director, [kwilson@wrcog.us](mailto:kwilson@wrcog.us), (951) 405-6701  
**Date:** June 6, 2022

### **Requested Action(s):**

1. Affirm the findings of the Supporting Foundation in Resolution Number 01-22, adopted on May 2, 2022, which are:
  - a. The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which State of Emergency continues to exist today; and
  - b. State or local officials have recommended measures to promote social distancing.

### **Purpose:**

The purpose of this item is to authorize virtual Committee meetings pursuant to Assembly Bill 361.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

### **Background:**

*Since the onset of the COVID-19 in early 2020, California government agencies have been able to continue to discharge their legal responsibilities through the use of virtual teleconferencing platforms such as Zoom to hold public meetings that enabled agencies to meet and conduct business, comply with social distancing orders, and most importantly, provide access to the public. WRCOG has been meeting on Zoom since March of 2020, when many Executive Orders were issued by Governor Newsom in response to the pandemic. One such order altered Brown Act requirements to allow for virtual meetings.*

Although transmission, hospitalization, and death rates from COVID-19 have sharply declined since the original onset of the pandemic and subsequent Delta and Omicron Variant surges, an air of uncertainty remains regarding the pandemic and many counties continue to recommend masking inside and social distancing. Given that environment and a desire to continue allowing for the flexibility of holding virtual meetings, the Legislature recently approved, and Governor Newsom signed, Assembly Bill 361 (AB 361) to temporarily allow for virtual meetings under proscribed circumstances.

AB 361 amends the Brown Act to allow local legislative bodies to continue using teleconferencing and virtual meeting technology in certain circumstances. Under the Bill, legislative bodies can continue to meet remotely as long as there is a "proclaimed state of emergency" and the Supporting Foundation can make either of the following findings: (a) state or local officials have imposed or recommended measures to promote social distancing, or (b) whether as a result of the emergency, meeting in person would

present imminent risks to the health or safety of attendees. Even though cases have dropped, AB 361 is expressly intended "to protect the health and safety of civil servants and the public and does not preference the experience of members of the public who might be able to attend a meeting in a physical location over members of the public who cannot travel or attend that meeting in a physical location" because of physical status.

The Governor proclaimed a State of Emergency on March 4, 2020, related to the COVID-19 pandemic, which continues to exist to this day.

AB 361 requires specific procedural safeguards for the public. To accommodate individuals during these teleconferences and virtual meetings, a public comment period will be offered where the public can address the legislative body directly in real time. Additionally, public comments will be allowed up until the public comment period is closed at the meetings. The agenda will include information on the manner in which the public may access the meeting and provide comments remotely. If technical problems arise that result in the public's access being disrupted, the legislative body will not take any vote or other official action until the technical disruption is corrected and public access is restored.

The attached Resolution allows the Supporting Foundation to implement AB 361 by making the findings discussed above. These findings will be in effect for 30 days or until the Supporting Foundation makes findings that the conditions listed therein no longer exist, whichever is shorter. The findings can be extended by the Supporting Foundation upon a finding that conditions supporting the findings included in the Resolution still exist.

AB 361 will allow for virtual meetings during other state-proclaimed emergencies, such as earthquakes or wildfires, where physical attendance may present a risk. AB 361 is scheduled to sunset January 1, 2024.

**Prior Action(s):**

**May 2, 2022:** The Supporting Foundation adopted Resolution Number 01-22; A Resolution of the Supporting Foundation of the Western Riverside Council of Governments Authorizing Virtual Committee Meetings Pursuant to AB 361.

**Fiscal Impact:**

This item is for informational purposes only; therefore, there is no fiscal impact.

**Attachment(s):**

[Attachment 1 - Resolution Number 01-22 AB 361 findings](#)



# WRCOG Supporting Foundation

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wrcog.us

## RESOLUTION NUMBER 01-22

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WRCOG SUPPORTING FOUNDATION AUTHORIZING VIRTUAL COMMITTEE MEETINGS PURSUANT TO AB 361

**WHEREAS**, the WRCOG Supporting Foundation was created to assist the Western Riverside Council of Governments ("WRCOG") in carrying out its functions; and

**WHEREAS**, the WRCOG Supporting Foundation meeting is open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in WRCOG's meetings; and

**WHEREAS**, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

**WHEREAS**, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

**WHEREAS**, the Governor's executive order related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

**WHEREAS**, on September 16, 2021, the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in the jurisdiction of the WRCOG Supporting Foundation, specifically, a state of emergency has been proclaimed related to COVID-19 and state or local officials are recommending measures to promote social distancing.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the WRCOG Supporting Foundation as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Findings. Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect and (2) state or local officials have recommended measures to promote social distancing in connection with COVID-19.

Section 3. Remote Teleconference Meetings. Based on the findings and determinations included herein, the Board of Directors authorizes and directs that its Board meetings may be conducted via remote teleconferencing under the provisions of Government Code Section 54953(e) and that the Board shall provide public access to their meetings as provided in Section 54953(e).

Section 4. Effective Date of Resolution. This Resolution shall take effect upon adoption and shall be effective for 30 days unless extended by a majority vote of the Board in accordance with Section 5 of this Resolution.

Section 5. Extension by Motion; Supersede. The Board may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3). Any such extension may be made before or after the expiration of the preceding 30-day period.

Section 6. Full and Fair Access. In making the findings included herein, the Board specifically relies on Section 8(b) of Statutes 2021, c.165 (AB 361, § 3, effective September 16, 2021) which provides as follows:

(b) The Legislature finds and declares that [the changes made by AB 361 to] Section 54953 of the Government Code, all increase and potentially limit the public's right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

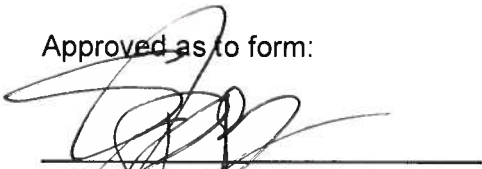
- (1) By removing the requirement that public meetings be conducted at a primary physical location with a quorum of members present, this act protects the health and safety of civil servants and the public and does not preference the experience of members of the public who might be able to attend a meeting in a physical location over members of the public who cannot travel or attend that meeting in a physical location.
- (2) By removing the requirement for agendas to be placed at the location of each public official participating in a public meeting remotely, including from the member's private home or hotel room, this act protects the personal, private information of public officials and their families while preserving the public's right to access information concerning the conduct of the people's business.

**PASSED AND ADOPTED** by the Board of Directors on May 2, 2022.

  
Karen Spiegel, Chair  
WRCOG Supporting Foundation

  
Dr. Kurt Wilson, Secretary  
WRCOG Supporting Foundation

Approved as to form:

  
Steven DeBaun  
WRCOG Legal Counsel

AYES: 22      NAYS: 0      ABSENT: 2      ABSTAIN: 0

# Supporting Foundation

## Minutes

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### 1. CALL TO ORDER

The meeting of the WRCOG Supporting Foundation was called to order by Vice-Chair Crystal Ruiz at 2:05 p.m. on May 2, 2022, on the Zoom platform.

### 2. ROLL CALL

- City of Banning - David Happe
- City of Beaumont - Mike Lara
- City of Calimesa - Wendy Hewitt
- City of Canyon Lake - Dale Welty
- City of Corona - Jacque Casillas
- City of Eastvale - Christian Dinco
- City of Hemet - Russ Brown
- City of Jurupa Valley - Chris Barajas
- City of Lake Elsinore - Brian Tisdale
- City of Menifee - Matt Liesemeyer
- City of Moreno Valley - Edward Delgado
- City of Norco - Kevin Bash
- City of Perris - Rita Rogers
- City of Riverside - Ronaldo Fierro
- City of San Jacinto - Crystal Ruiz (Vice-Chair)
- City of Temecula - James Stewart\*
- City of Wildomar - Ben Benoit
- County, District 1 - Kevin Jeffries
- County, District 2 - Karen Spiegel\*
- County, District 3 - Chuck Washington
- County, District 5 - Jeff Hewitt
- Eastern Municipal Water District (EMWD) - Phil Paule
- Western Municipal Water District (WMWD) - Brenda Dennstedt
- WRCOG Executive Director - Dr. Kurt Wilson

\*Arrived after roll call

### 3. PUBLIC COMMENTS

There were no public comments.

### 4. CONSENT CALENDAR

**RESULT: APPROVED AS RECOMMENDED**

**MOVER:** Lake Elsinore

**SECONDER:** Corona

**AYES:** Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3, District 5, EMWD, WMWD

**A. Assembly Bill 361 Findings**

**Action:**

1. Adopted Resolution Number 01-22; A Resolution of the Board of Directors of the WRCOG Supporting Foundation authorizing virtual Committee meetings pursuant to AB 361.

**B. Summary Minutes from the June 7, 2021, WRCOG Supporting Foundation Meeting**

**Action:**

1. Approved the Summary Minutes from the June 7, 2021, WRCOG Supporting Foundation meeting.

**5. REPORTS / DISCUSSION**

**A. Adoption of Resolution Number 04-22 Memorializing the Scope of Activities and Expenditures Authority for the WRCOG Supporting Foundation**

Dr. Kurt Wilson, WRCOG Executive Director, reported that the members of the Executive Committee are also the members of the Supporting Foundation Board of Directors. The Supporting Foundation was established in order to provide financial support in various ways to WRCOG.

Funds for the General Assembly & Leadership Address come from sponsorships and have historically ran through the WRCOG budget. By funneling sponsorships through the Supporting Foundation, WRCOG is able to be more transparent in the acceptance and use of those funds. Sponsors sometimes also have a preference of making sponsorships through a 501(c)(3).

Staff would like to make the complete shift to utilize the Supporting Foundation for those sponsorships.

The presented resolution would align spending authority of the Supporting Foundation with that of WRCOG. One exception would be the spending cap on the transfer of funds from the Supporting Foundation to WRCOG.

**Action:**

1. Adopted Resolution Number 04-22; A Resolution of the Board of Directors of the Western Riverside Council of Governments Supporting Foundation to memorialize the scope of activities and expenditure authority.

**RESULT: APPROVED AS RECOMMENDED**

**MOVER:** Menifee

**SECONDER:** Moreno Valley

**AYES:** Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Wildomar, District 1, District 2, District 3, District 5, EMWD, WMWD



## **B. Approval of Supporting Foundation Budgets for Fiscal Years 2021/2022 and 2022/2023**

Andrew Ruiz, WRCOG Chief Financial Officer, reported that for Fiscal Year 2021/2022 there was no anticipated activity and no budget. As noted in the previous presentation, the Supporting Foundation is being used for acceptance of sponsorships for WRCOG's General Assembly & Leadership Address, so budgets for two fiscal years are being presented for approval.

The current fiscal year budget has anticipated revenues of \$339k against anticipated expenditures of \$321k.

### **Actions:**

1. Adopted Resolution Number 02-22; A Resolution of the Board of Directors of the Western Riverside Council of Governments Supporting Foundation adopting the Fiscal Year 2021/2022 Foundation Budget.
2. Adopted Resolution Number 03-22; A Resolution of the Board of Directors of the Western Riverside Council of Governments Supporting Foundation adopting the Fiscal Year 2022/2023 Foundation Budget.

**RESULT: APPROVED AS RECOMMENDED**

**MOVER:** District 5

**SECONDER:** Perris

**AYES:** Banning, Beaumont, Calimesa, Canyon Lake, Corona, Eastvale, Hemet, Jurupa Valley, Lake Elsinore, Menifee, Moreno Valley, Norco, Perris, Riverside, San Jacinto, Temecula, Wildomar, District 2, District 5, EMWD, WMWD

**ABSTAIN:** District 1

District 3 did not respond.

## **6. NEXT MEETING**

The next WRCOG Supporting Foundation meeting is scheduled for Monday, June 6, 2022, at 2:00 p.m., on the Zoom platform with the option for Board members to attend in-person at the WRCOG office.

## **7. ADJOURNMENT**

The meeting was adjourned at 2:17 p.m.



# Western Riverside Council of Governments Supporting Foundation

## Staff Report

**Subject:** Supporting Foundation Filing Status Update  
**Contact:** Andrew Ruiz, Chief Financial Officer, [aruiz@wrcog.us](mailto:aruiz@wrcog.us), (951) 405-6740  
**Date:** June 6, 2022

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to provide an update on the Supporting Foundation's filing status with the Internal Revenue Service.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #4 - Communicate proactively about the role and activities of the Council of Governments.

### **Background:**

In 2006, the WRCOG Supporting Foundation was created to assist WRCOG with the implementation of its programs, primarily to provide a non-profit entity that could receive grant funds and donations which WRCOG could otherwise not accept. To that end, WRCOG established the Supporting Foundation as a 501 (c)(3) non-profit entity. The Executive Committee members serves as the Board of Directors for the Supporting Foundation. The Chair and the Vice-Chair of the Executive Committee serve as the President and Vice-President of the Supporting Foundation, respectively. The Executive Director serves as the Secretary and the Chief Financial Officer (CFO) serves as the Treasurer of the Supporting Foundation.

Since 2006, the Supporting Foundation has periodically received grant funds and donations, which were then transferred to WRCOG for various programmatic uses. The Supporting Foundation has also periodically accepted donations for the General Assembly & Leadership Address in those instances in which a sponsor desires to take advantage of the Supporting Foundation tax-exempt status. However; the Supporting Foundation has not been directly involved in the General Assembly & Leadership Address except in those rare instances in which a sponsor wished to use the Supporting Foundation to receive the donations.

In previous years, the Supporting Foundation Budget has had nominal revenues and expenditures. This year, General Assembly & Leadership Address donations are being collected primarily by the Foundation. This is a departure from past practice and is intended to 1) offer a non-profit option for sponsors and 2) facilitate greater transparency to demonstrate the source of funds for the event.

During the early discussions in utilizing the Supporting Foundation, it was discovered that the Supporting Foundation was up to date with all of its Federal Filings; however, its status with the State was revoked due to failure to renew and file its annual information returns in recent years. Staff have now submitted those returns and BB&K is now working to refile the exemption application, which it anticipates to have reinstated without issue. While the Supporting Foundation is working to reinstate its status, it can still collect payments for the General Assembly, and once it is reinstated, it will be retroactively reinstated and will not cause any issues with donors looking to take advantage of the tax-exempt status.

**Prior Action(s):**

None.

**Fiscal Impact:**

This item is for informational purposes only; therefore, there is no fiscal impact.

**Attachment(s):**

None.



# Western Riverside Council of Governments Supporting Foundation

## Staff Report

**Subject:** WRCOG Supporting Foundation Financial Update  
**Contact:** Andrew Ruiz, Chief Financial Officer, [aruiz@wrcog.us](mailto:aruiz@wrcog.us), (951) 405-6740  
 Louis Fernandez, Accounting Manager, [lfernandez@wrcog.us](mailto:lfernandez@wrcog.us), (951) 405-6743  
**Date:** June 6, 2022

### **Requested Action(s):**

1. Receive and file.

### **Purpose:**

The purpose of this item is to provide a financial update on the WRCOG Supporting Foundation.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #3 - Ensure fiscal solvency and stability of the Western Riverside Council of Governments.

### **Background:**

In 2006, the WRCOG Supporting Foundation was created to assist WRCOG with the implementation of its programs, primarily to provide a non-profit entity that could receive grant funds and donations which WRCOG could otherwise not accept. To that end, WRCOG established the Supporting Foundation as a 501(c)(3) non-profit entity.

The Executive Committee members serves as the Board of Directors for the Supporting Foundation. The Chair and the Vice-Chair of the Executive Committee serve as the President and Vice-President of the Supporting Foundation, respectively. The Executive Director serves as the Secretary of the Supporting Foundation and the Chief Financial Officer (CFO) serves as the Treasurer. Since 2006, the Supporting Foundation has periodically received grant funds and donations, which were then transferred to WRCOG for various programmatic uses.

The Supporting Foundation has also periodically accepted donations for the General Assembly & Leadership Address in those instances in which a sponsor desires to take advantage of the Supporting Foundation tax-exempt status. Historically, the Supporting Foundation has not been directly involved in the General Assembly & Leadership Address except in those rare instances in which a sponsor wished to use the Supporting Foundation to receive the donations.

This year, General Assembly & Leadership Address donations are being collected primarily by the Foundation. This is a departure from past practice and is intended to, 1) offer a non-profit option for sponsors, and 2) facilitate greater transparency to demonstrate the source of funds for the event.

Historically, funds are expended from the WRCOG budget and reimbursed through event-related revenues such as sponsorships and attendee payments. This year, the event planning process predated the decision to leverage the Supporting Foundation so initial General Assembly & Leadership Address expenses were incurred by WRCOG. Rather than those expenses being reimbursed directly from sponsors and attendees, the Supporting Foundation is anticipated to collect the funds and then forward them to WRCOG.

In future years, pending availability of funds, the Supporting Foundation could be the initial source of all expenditures related to the General Assembly & Leadership Address.

A presentation will be made at the meeting to provide an update on the General Assembly's budget and current funding status.

**Prior Action(s):**

None.

**Fiscal Impact:**

All anticipated expenditures for the General Assembly event are anticipated to be covered by sponsorship revenues and are included in the Supporting Foundation's budget.

**Attachment(s):**

None.



# Western Riverside Council of Governments Supporting Foundation

## Staff Report

**Subject:** Amendment to WRCOG Supporting Foundation Bylaws Changing the Date Restriction of the Annual Meeting

**Contact:** Chris Gray, Deputy Executive Director, [cgray@wrcog.us](mailto:cgray@wrcog.us), (951) 405-6710

**Date:** June 6, 2022

### **Requested Action(s):**

1. Adopt Resolution Number 05-22; A Resolution of the WRCOG Supporting Foundation, a California nonprofit public benefit corporation, to amend its Bylaws regarding the Annual Meeting.

### **Purpose:**

The purpose of this item is to change the Annual Meeting date for the WRCOG Supporting Foundation.

### **WRCOG 2022-2027 Strategic Plan Goal:**

Goal #3 - Ensure fiscal solvency and stability of the Western Riverside Council of Governments.

### **Background:**

*In 2006, the WRCOG Supporting Foundation was formed to assist WRCOG with the implementation of its programs, primarily to provide a non-profit entity that could receive grant funds and donations which WRCOG could otherwise not accept. To that end, WRCOG established the Supporting Foundation as a 501(c)(3) non-profit entity. As defined in the Foundation's formation documents, the WRCOG Executive Committee serves as the Board of Directors for the Supporting Foundation. The Chair and the Vice-Chair of the Executive Committee serve as the President and Vice-President of the Supporting Foundation, respectively. The Executive Director serves as the Secretary of the Supporting Foundation and the Chief Financial Officer (CFO) serves as the Treasurer.*

The Supporting Foundation Bylaws require that the Supporting Foundation meet on an annual basis. The Bylaws also set the meeting date for this Annual Meeting to be June of each year, concurrent with the June Executive Committee meeting.

Staff has found that this scheduling can be problematic since the June Executive Committee meeting often has other items which require approval before the end of the Fiscal Year, such as new leadership for WRCOG and the Annual Budget. To that end, staff believes it would be appropriate to shift the Annual Meeting date from June to another month during the Fiscal Year. The Supporting Foundation Bylaws note that this change can be made through resolution.

Therefore, staff is proposing that the Supporting Foundation Board of Directors adopt the attached resolution that would change the Annual Meeting date from the month of June to an unspecified date.

By providing this flexibility, staff can schedule the Supporting Foundation Annual Meeting at a time consistent with activities of the Supporting Foundation. After adopting this resolution, the Bylaws will be amended to read as follows:

4.3 Annual Meeting. The Board shall hold an annual meeting for the purpose of organization and the transaction of such other business as may be properly brought before the Board. Such meeting shall be held each year on a date and at a time designated by the Board of Directors.

**Prior Action(s):**

None.

**Fiscal Impact:**

Scheduling meetings for the WRCOG Supporting Foundation has no fiscal impact. The fiscal impact of any actions taken by the WRCOG Supporting Foundation would be disclosed in association with those specific items.

**Attachment(s):**

[Attachment 1 - Resolution 05-22 Amending Bylaws re annual meeting](#)



# WRCOG Supporting Foundation

County of Riverside • City of Banning • City of Beaumont • City of Calimesa • City of Canyon Lake • City of Corona • City of Eastvale • City of Hemet • City of Jurupa Valley • City of Lake Elsinore • City of Menifee • City of Moreno Valley • City of Murrieta • City of Norco • City of Perris • City of Riverside • City of San Jacinto • City of Temecula • City of Wildomar • Eastern Municipal Water District • Western Municipal Water District • Riverside County Superintendent of Schools

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## RESOLUTION NUMBER 05-22

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WRCOG SUPPORTING FOUNDATION, A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION, TO AMEND ITS BYLAWS REGARDING THE ANNUAL MEETING

**WHEREAS**, the WRCOG Supporting Foundation (Foundation) was created on December 22, 2006, to provide support to the Western Riverside Council of Governments (WRCOG), a public entity created under the authority of Section 6500 et. seq. of the Government Code, for the purpose of facilitating the performance of its functions; and

**WHEREAS**, the Board of Directors desires to amend the Bylaws to change the terms for the annual meeting from a specific month to a flexible date.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors of the WRCOG Supporting Foundation does hereby amend its Bylaws as follows:

- 4.3 Annual Meeting. The Board shall hold an annual meeting for the purpose of organization and the transaction of such other business as may be properly brought before the Board. Such meeting shall be held each year on a date and at a time designated by the Board of Directors.

**PASSED AND ADOPTED** by the Board of Directors of the WRCOG Supporting Foundation on June 6, 2022.

\_\_\_\_\_  
Karen Spiegel, Chair  
WRCOG Supporting Foundation

\_\_\_\_\_  
Dr. Kurt Wilson, Secretary  
WRCOG Supporting Foundation

Approved as to form:

\_\_\_\_\_  
Steven DeBaun  
WRCOG Legal Counsel

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_